

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
Service Integration & Development												
Social Care												
1	Residential - Kallar Lodge Elderly Residential Home (Charge to Other Local Authorities and full cost payers) per week	*	810.00	0.00	810.00	15.00	15.00	1.85%	825.00	0	825.00	Inflationary increase rounded up
2	Residential - 80 Gascoigne Road High dependency residential home (Charge to Other Local Authorities & full cost payers) per week	*	1,580.00	0.00	1,580.00	30.00	30.00	1.90%	1,610.00	0	1,610.00	
3	Day Centre - Heathlands (High Needs)	*	185.00	0.00	185.00	5.00	5.00	2.70%	190.00	0	190.00	Introduction of a new charging structure for Heathlands to reflect the differences in standard and high needs service users needs. This fee level is also in line with the market.
4	Day Centre - Heathlands (Other Local Authorities)	*	0.00	0.00	0.00	0.00	0.00	0.00%	160.00	0	160.00	
5	Day Centre - Heathlands (Borough Residents)	*	110.00	0.00	110.00	5.00	5.00	4.55%	115.00	0	115.00	Inflationary increase rounded up
Leisure Activities												
6	Leisure - Replacement card	**	6.67	1.33	8.00	(3.34)	(4.00)	-50.05%	3.33	0.67	4.00	Current price is £4.00 per card due to replacement cards not selling at £8.00 per card.
7	Leisure - fitness gym - Pay and Play - adult	**	7.08	1.42	8.50	0.09	0.10	1.27%	7.17	1.43	8.60	Inflationary increase
8	Leisure - fitness gym - Loyalty Card Holder - concession	**	3.54	0.71	4.25	0.04	0.05	1.13%	3.58	0.72	4.30	Inflationary increase
9	Leisure - fitness gym - Loyalty Card Holder - concession induction - 50% discount	*	11.00	0.00	11.00	0.20	0.20	1.82%	11.20	0.00	11.20	Inflationary increase rounded up
10	Leisure - fitness gym - Pay and play - induction	*	22.00	0.00	22.00	0.40	0.40	1.82%	22.40	0.00	22.40	Inflationary increase rounded up
11	Leisure - fitness gym - Pay and Play - personal training	*				0.00	0.00	0.00%	30.00	0.00	30.00	New charge
12	Leisure - badminton - Pay and play - peak 1 hour	**	10.42	2.08	12.50	0.16	0.20	1.54%	10.58	2.12	12.70	Inflationary increase
13	Leisure - badminton - Loyalty Card Holder - Concession 60 mins - off peak only 50% discount	**	5.21	1.04	6.25	0.08	0.10	1.54%	5.29	1.06	6.35	Inflationary increase
14	Leisure - table tennis Pay and Play - peak	**	10.42	2.08	12.50	0.16	0.20	1.54%	10.58	2.12	12.70	Inflationary increase
15	Leisure - table tennis - Loyalty Card Holder - concession - off peak only	**	5.21	1.04	6.25	0.08	0.10	1.54%	5.29	1.06	6.35	Inflationary increase
16	Leisure - sports hall hire Abbey and BHLC full peak - ph - peak badminton price times 4	**	41.67	8.33	50.00	0.83	1.00	1.99%	42.50	8.50	51.00	Inflationary increase rounded up
17	Leisure - sports hall hire Abbey and BHLC half peak - ph - peak badminton price times 2	**	20.83	4.17	25.00	0.42	0.50	2.02%	21.25	4.25	25.50	Inflationary increase rounded up
18	Leisure - BHLC studio 1 - ph	**	14.17	2.83	17.00	0.25	0.30	1.76%	14.42	2.88	17.30	Inflationary increase
19	Leisure - ALC /BHLC - studio - ph	**				0.00	0.00	0.00%	13.20	3.30	16.50	New charge
20	Club/Block booking charge per booking - court	*	12.50	0.00	12.50	0.20	0.20	1.60%	12.70	0.00	12.70	Inflationary increase
21	Club/Block booking charge per booking - large room	*	25.00	0.00	25.00	2.00	2.00	8.00%	27.00	0.00	27.00	TBC
22	Leisure - swimming Pay and Play	**	3.33	0.67	4.00	0.09	0.10	2.70%	3.42	0.68	4.10	Inflationary increase rounded up
23	Leisure - swimming Loyalty Card Holder - concession - 35% discount	**	2.25	0.45	2.70	0.08	0.10	3.56%	2.33	0.47	2.80	Inflationary increase rounded up
24	Leisure - swimming Becontree Heath/Abbey family - maximum of 5 people but price based on 2 adults and 2 children minus 10%	**	10.00	2.00	12.00	0.17	0.20	1.70%	10.17	2.03	12.20	Inflationary increase
25	Leisure - swimming lessons - adult - direct debit	*				0.00	0.00	0.00%	25.50	0.00	25.50	New charge
26	Leisure - swimming lessons Adult (block of 10 lessons)	*	61.00	0.00	61.00	1.00	1.00	1.64%	62.00	0.00	62.00	Inflationary increase
27	Leisure - swimming lessons - concession - skills guarantee - direct debit	*				0.00	0.00	0.00%	23.00	0.00	23.00	New charge
28	Leisure - swimming lessons - concession - direct debit	*				0.00	0.00	0.00%	21.00	0.00	21.00	New charge
29	Leisure - swimming lessons - concession - skills guarantee - (block of 10 lessons)	*	50.00	0.00	50.00	6.00	6.00	12.00%	56.00	0.00	56.00	TBC
30	Leisure - swimming lessons - concession - (block of 12 lessons)	*				0.00	0.00	0.00%	62.00	0.00	62.00	New charge
31	One to One Swimming lessons - All sites	*	20.00	0.00	20.00	0.40	0.40	2.00%	20.40	0.00	20.40	Inflationary increase rounded up
32	Education School Swimming per child	*	3.50	0.00	3.50	0.10	0.10	2.86%	3.60	0.00	3.60	Inflationary increase rounded up
33	All Aerobics/workout sessions - Pay and Play - Adult	*	7.50	0.00	7.50	0.10	0.10	1.33%	7.60	0.00	7.60	Inflationary increase
34	All Aerobics/workout sessions - Loyalty Card Holder - Concession - 35% discount	*	5.00	0.00	5.00	0.10	0.10	2.00%	5.10	0.00	5.10	Inflationary increase rounded up
35	Admission Fee - Adult spectator	**	1.42	0.28	1.70	0.08	0.10	5.63%	1.50	0.30	1.80	Inflationary increase rounded up
36	Admission Fee - Concession spectator	**	1.00	0.20	1.20	0.08	0.10	8.00%	1.08	0.22	1.30	Inflationary increase rounded up
Memberships												
37	Joining fee	**	16.67	3.33	20.00	0.00	0.00	0.00%	16.67	3.33	20.00	Propose to keep joining fee price the same due to competition prices.
38	Technogym Key	**	10.00	2.00	12.00	0.00	0.00	0.00%	10.00	2.00	12.00	Propose to keep Technogym Key price the same due to competition prices.

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39	Basic package - (Gym, Classes (48hr advance booking required), Swimming & Spa 15 wet visits)	**	26.67	5.33	32.00	0.00	0.00	0.00%	26.67	5.33	32.00	Propose to keep all membership prices the same due competition prices and to drive sales.
40	Basic package - LBBB staff (Gym, Classes (48hr advance booking required), Swimming & Spa 15 wet visits)	**	26.67	5.33	32.00	0.00	0.00	0.00%	26.67	5.33	32.00	
41	Standard package - (Gym, Classes (7 days advance booking required for classes & courts), Swimming, Rackets & Spa 15 wet visits, complimentary towel, 10% off treatments, includes free tea and coffee)	**	39.17	7.83	47.00	0.00	0.00	0.00%	39.17	7.83	47.00	
42	Standard package - LBBB staff (Gym, Classes (7 days advance booking required for classes & courts), Swimming, Rackets & Spa 15 wet visits, complimentary towel, 10% off treatments, includes free tea and coffee)	**	32.50	6.50	39.00	0.00	0.00	0.00%	32.50	6.50	39.00	
43	Premium package - (Gym, includes joining fee and Technogym key, Classes (14 days advance booking required for classes & courts), Swimming, Rackets & Unlimited Spa visits, complimentary robe & towel, 20% off treatments, 10% off resale items, free entry for up to 2 children using the soft play facility & swimming including free tea and coffee)	**	51.67	10.33	62.00	0.00	0.00	0.00%	51.67	10.33	62.00	
44	Premium package - LBBB staff (Gym, includes joining fee and Technogym key, Classes (14 days advance booking required for classes & courts), Swimming, Rackets & Unlimited Spa visits, complimentary robe & towel, 20% off treatments, 10% off resale items, free entry for up to 2 children using the soft play facility & swimming including free tea and coffee)	**	45.00	9.00	54.00	0.00	0.00	0.00%	45.00	9.00	54.00	
	Soft play facilities (Jolly Jungle)											
45	Soft Play Facilities - Under 1's	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	Propose to keep current price.
46	Soft Play Facilities - Under 3's - Jolly Jungle	**	4.00	0.80	4.80	0.08	0.10	2.00%	4.08	0.82	4.90	Inflationary increase rounded up
47	Soft Play Facilities - Over 3's - Jolly Jungle	**	4.83	0.97	5.80	0.09	0.10	1.86%	4.92	0.98	5.90	
48	Soft Play Facilities Toddler Party - Weekdays	**	7.08	1.42	8.50	0.00	0.00	0.00%	7.08	1.42	8.50	Propose to keep all The Jolly Jungle party prices the same due level of activity and there needs to be a drive in party bookings.
49	Soft Play Facilities Kids Party - Weekdays	**	8.33	1.67	10.00	0.00	0.00	0.00%	8.33	1.67	10.00	
50	Soft Play Facilities VIP Party - Weekdays - minimum 20	**	9.17	1.83	11.00	0.00	0.00	0.00%	9.17	1.83	11.00	
51	Soft Play Facilities Toddler Party - Weekends	**	8.75	1.75	10.50	0.00	0.00	0.00%	8.75	1.75	10.50	
52	Soft Play Facilities Kids Party - Weekends	**	10.00	2.00	12.00	0.00	0.00	0.00%	10.00	2.00	12.00	
53	Soft Play Facilities VIP Party - Weekends - minimum 20 children	**	10.83	2.17	13.00	0.00	0.00	0.00%	10.83	2.17	13.00	
54	Soft Play Facilities Membership - 1 month contract	**	11.25	2.25	13.50	0.00	0.00	0.00%	11.25	2.25	13.50	Propose to keep current price.
	Soft play facilities (The idol)											
55	Soft Play Facilities - Under 1's	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	Propose to keep current price.
56	Soft Play Facilities - Under 3's	**	4.00	0.80	4.80	(0.75)	(0.90)	-18.75%	3.25	0.65	3.90	Propose to slightly lower The Idol party prices in line with The Idol pay and play prices to drive party bookings.
57	Soft Play Facilities - Over 3's	**	4.83	0.97	5.80	(0.75)	(0.90)	-15.53%	4.08	0.82	4.90	
58	Soft Play Facilities Toddler Party - Weekdays	**	7.08	1.42	8.50	(0.83)	(1.00)	-11.72%	6.25	1.25	7.50	
59	Soft Play Facilities Kids Party - Weekdays	**	8.33	1.67	10.00	(0.83)	(1.00)	-9.96%	7.50	1.50	9.00	
60	Soft Play Facilities VIP Party - Weekdays - minimum 20	**	9.17	1.83	11.00	(0.84)	(1.00)	-9.16%	8.33	1.67	10.00	
61	Soft Play Facilities Toddler Party - Weekends	**	8.75	1.75	10.50	(0.83)	(1.00)	-9.49%	7.92	1.58	9.50	
62	Soft Play Facilities Kids Party - Weekends	**	10.00	2.00	12.00	(0.83)	(1.00)	-8.30%	9.17	1.83	11.00	
63	Soft Play Facilities VIP Party - Weekends - minimum 20 children	**	10.83	2.17	13.00	(0.83)	(1.00)	-7.66%	10.00	2.00	12.00	
64	Soft Play Facilities Membership - 1 month contract	**	11.25	2.25	13.50	0.00	0.00	0.00%	11.25	2.25	13.50	Propose to keep current price.
	Jim Peters Stadium											
65	Adult Admission	**	3.00	0.60	3.60	0.08	0.10	2.67%	3.08	0.62	3.70	Inflationary increase rounded up
66	Junior Admission	**	2.08	0.42	2.50	0.09	0.10	4.33%	2.17	0.43	2.60	Inflationary increase rounded up
67	Concession	**	2.08	0.42	2.50	0.09	0.10	4.33%	2.17	0.43	2.60	Inflationary increase rounded up
68	School Hire	**	21.67	4.33	26.00	0.41	0.50	1.89%	22.08	4.42	26.50	Inflationary increase rounded up
69	School Competition Hire	**	25.83	5.17	31.00	0.42	0.50	1.63%	26.25	5.25	31.50	Inflationary increase
70	Club hire rate	**	37.92	7.58	45.50	0.41	0.50	1.08%	38.33	7.67	46.00	Inflationary increase
71	Club Championship Hire	**	46.67	9.33	56.00	0.83	1.00	1.78%	47.50	9.50	57.00	Inflationary increase
72	General hire rate (Not club)	**	42.50	8.50	51.00	0.83	1.00	1.95%	43.33	8.67	52.00	Inflationary increase rounded up
	Childcare Services											
73	Early Years - Day Nurseries and Children's Centres - full time weekly rate	*	230.00	0.00	230.00	10.00	10.00	4.35%	240.00	0.00	240.00	
74	Early Years - Day Nurseries and Children's Centres - daily rate - morning session	*	29.50	0.00	29.50	0.50	0.50	1.69%	30.00	0.00	30.00	Fees are being increased to ensure sustainability of running the site and to ensure that fees cover the required staffing ratio

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75	Early Years - Day Nurseries and Children's Centres - daily rate - afternoon session	*	26.50	0.00	26.50	3.50	3.50	13.21%	30.00	0.00	30.00	and to ensure that fees cover the required staffing ratio.
76	Catering Services - Primary Meal	*	2.00	0.00	2.00	0.10	0.10	5.00%	2.10	0.00	2.10	School meal prices are being increased to ensure there is cost recovery. Prices have been held for the last five years, however there is a need to increase the charges to manage the increase in staffing costs and inflation.
77	Catering Services - Secondary Meal	*	2.20	0.00	2.20	0.10	0.10	4.55%	2.30	0.00	2.30	School meal prices are being increased to ensure there is cost recovery. Prices have been held for the last five years, however there is a need to increase the charges to manage the increase in staffing costs and inflation.
Children Centre Room Hire												
78	Main Hall - Saturday (first 4 hours)	*	175.00	0.00	175.00	20.00	20.00	11.43%	195.00	0.00	195.00	The current fee structure for room hire was inherited from Marks Gate Community Association and needs a full review. The Children's Centres charges are below what is being charged at the Youth Centres. It is proposed to align the fees to those being charged at the Youth Centres until a full review is undertaken. There is currently a discretion to provide a discount of up to 50 % for community groups, charities or long term bookings. The proposal is to continue with this arrangement.
79	Main Hall - Saturday (additional hours - per hour)	*	35.00	0.00	35.00	5.00	5.00	14.29%	40.00	0.00	40.00	
80	Main Hall - Sunday per hour	*	24.00	0.00	24.00	5.00	5.00	20.83%	29.00	0.00	29.00	
81	Main Hall - Weekdays and Evenings per hour	*	12.00	0.00	12.00	5.00	5.00	41.67%	17.00	0.00	17.00	
82	Medium Room - Saturday (only available with Main hall) per hour	*	25.00	0.00	25.00	2.50	2.50	10.00%	27.50	0.00	27.50	
83	Medium Room - Sunday per hour	*	15.00	0.00	15.00	2.50	2.50	16.67%	17.50	0.00	17.50	
84	Medium Room - Weekdays and Evenings per hour	*	9.20	0.00	9.20	2.50	2.50	27.17%	11.70	0.00	11.70	
85	Small Room - Saturday (only available with Main hall) per hour	*	25.00	0.00	25.00	2.50	2.50	10.00%	27.50	0.00	27.50	
86	Small Room - Weekdays and Evenings per hour	*	7.70	0.00	7.70	2.50	2.50	32.47%	10.20	0.00	10.20	
New for 2017/18 - effective 1st April 2017												
Youth Centres Room Hire												
Gascoigne												
87	Hall including kitchen and café - weekdays 9 a.m. to 5 p.m. (per hour)	*							40.00	0.00	40.00	New Charges
88	Hall including kitchen and café - all weekend and weekdays after 5 p.m. (per hour)	*							55.00	0.00	55.00	
89	Hall including kitchen and café - bank holidays. (per hour)	*							75.00	0.00	75.00	
90	Training - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							20.00	0.00	20.00	
91	Training - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays	*							20.00	0.00	20.00	
92	IT Suite - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							25.00	0.00	25.00	
93	IT Suite - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays	*							35.00	0.00	35.00	
Vibe												
94	Atrium including activity -all weekend and weekdays after 5 p.m. (per hour).	*							55.00	0.00	55.00	New Charges
95	Atrium including activity - Bank Holidays (per hour)	*							75.00	0.00	75.00	
96	Studio - weekdays 9 a.m. to 5 p.m. (per hour).	*							40.00	0.00	40.00	
97	Studio -all weekend and weekdays after 5 p.m. (per hour).	*							55.00	0.00	55.00	
98	Studio - Bank Holidays (per hour).	*							75.00	0.00	75.00	
99	Activity - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							20.00	0.00	20.00	
100	Activity -all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*							30.00	0.00	30.00	
101	Training - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							20.00	0.00	20.00	
102	Training -all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*							30.00	0.00	30.00	
103	Meeting - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							15.00	0.00	15.00	
104	Meeting - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*							20.00	0.00	20.00	
105	121 - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							10.00	0.00	10.00	
106	121 - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*							15.00	0.00	15.00	
107	IT Suite - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*							25.00	0.00	25.00	
108	IT Suite - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*							35.00	0.00	35.00	

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	Sue Bramley											
109	Hall - all weekend and weekdays after 5 p.m. Per Hour	*							40.00	0.00	40.00	New Charges
110	Hall - Bank Holidays. Per Hour	*							60.00	0.00	60.00	
	Growth & Homes											
	Heritage Services - Eastbury Manor House											
111	Eastbury Manor House - Commercial - Standard Room Hire Weekday per hour	**	26.67	5.33	32.00	0.83	1.00	3.11%	27.50	5.50	33.00	Inflationary increase and rounded.
112	Eastbury Manor House - Commercial - Standard Room Hire - Mon to Fri (8am to 4pm) 25% discount Bulk Booking for 12 days plus per hour	**	20.00	4.00	24.00	0.83	1.00	4.15%	20.83	4.17	25.00	Inflationary increase and rounded.
113	Eastbury Manor House - Commercial - Standard Room Hire - Mon to Thurs (4pm to 11pm) per hour	**	28.33	5.67	34.00	0.84	1.00	2.97%	29.17	5.83	35.00	
114	Eastbury Manor House - Commercial - Standard Room Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	30.83	6.17	37.00	0.84	1.00	2.72%	31.67	6.33	38.00	
115	Eastbury Manor House - Commercial - Walled Garden Hire - Mon to Fri (8am to 4pm) per hour	**	26.67	5.33	32.00	0.83	1.00	3.11%	27.50	5.50	33.00	
116	Eastbury Manor House - Commercial - Walled Garden Hire - Mon to Thurs (4pm to 11pm) per hour	**	28.33	5.67	34.00	0.84	1.00	2.97%	29.17	5.83	35.00	
117	Eastbury Manor House - Commercial - Walled Garden Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	30.83	6.17	37.00	0.84	1.00	2.72%	31.67	6.33	38.00	
118	Eastbury Manor House - Commercial - Old Hall Hire - Mon to Fri (8am to 4pm) per hour	**	33.33	6.67	40.00	0.84	1.00	2.52%	34.17	6.83	41.00	
119	Eastbury Manor House - Commercial - Old Hall Hire - Mon to Thurs (4pm to 11pm) per hour	**	35.83	7.17	43.00	0.84	1.00	2.34%	36.67	7.33	44.00	
120	Eastbury Manor House - Commercial - Old Hall Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	39.17	7.83	47.00	0.83	1.00	2.12%	40.00	8.00	48.00	
121	Eastbury Manor House - Commercial - East Chamber Hire - Mon to Fri (8am to 4pm) per hour	**	56.67	11.33	68.00	1.25	1.50	2.21%	57.92	11.58	69.50	
122	Eastbury Manor House - Commercial - East Chamber Hire - Mon to Thurs (4pm to 11pm) per hour	**	60.00	12.00	72.00	1.25	1.50	2.08%	61.25	12.25	73.50	Inflationary increase and rounded.
123	Eastbury Manor House - Commercial - East Chamber Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	65.00	13.00	78.00	1.25	1.50	1.92%	66.25	13.25	79.50	
124	Eastbury Manor House - Community/Charity - East Chamber Hire - Mon and Tues (4pm to 11pm) - 25% discount - per hour	**	45.00	9.00	54.00	0.83	1.00	1.84%	45.83	9.17	55.00	
125	Eastbury Manor House - Community/Charity - East Chamber Hire - Weds and Thurs (4pm to 11pm) - 50% discount - per hour	**	30.00	6.00	36.00	0.62	0.75	2.07%	30.62	6.13	36.75	
126	Eastbury Manor House - Community/Charity - East Chamber Hire - Weds and Thurs (4pm to 11pm) - 62.5% discount - BULK BOOKING 12 DAYS PLUS - per hour	**	22.50	4.50	27.00	0.42	0.50	1.87%	22.92	4.58	27.50	
127	Eastbury Manor House - Community/Charity - East Chamber Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) - 25% discount 1-month in advance of date only - per hour	**	48.75	9.75	58.50	1.25	1.50	2.56%	50.00	10.00	60.00	
128	Eastbury Manor House - Commercial - Standard Conference Package - Mon to Weds (East Chamber, Summer Parlour, Winter Parlour, N/W Chamber, S/W Chamber and Vestibule for registration) Five rooms plus registration - 25% discount - per hour	*	122.50	24.50	147.00	2.50	3.00	2.04%	125.00	25.00	150.00	
129	Eastbury Manor House - Community/Charity - Standard Conference Package - Mon to Weds (East Chamber, Summer Parlour, Winter Parlour, N/W Chamber, S/W Chamber and Vestibule for registration) Five rooms plus registration - 50% discount - per hour	**	81.67	16.33	98.00	1.66	2.00	2.03%	83.33	16.67	100.00	
130	Eastbury Manor House - LBBB - Standard Conference Package - Mon to Weds (East Chamber, Summer Parlour, Winter Parlour, N/W Chamber, S/W Chamber and Vestibule for registration) Five rooms plus registration - 50% discount - per hour	**	98.00	0.00	98.00	2.00	2.00	2.04%	100.00		100.00	
131	Eastbury Manor House - Commercial - Deluxe Conference Package - Mon to Weds (East Chamber, Old Hall, Buttery, Summer Parlour, Winter Parlour, N/W Chamber, S/W Chamber and Vestibule for registration) Seven rooms plus registration - 25% discount - per hour	**	166.67	33.33	200.00	3.33	4.00	2.00%	170.00	34.00	204.00	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
132	Eastbury Manor House - Charity/Community- Deluxe Conference Package - Mon to Weds (East Chamber, Old Hall, Buttery, Summer Parlour, Winter Parlour, N/W Chamber, S/W Chamber and Vestibule for registration) Seven rooms plus registration - 50% discount - per hour	**	111.67	22.33	134.00	2.08	2.50	1.86%	113.75	22.75	136.50	
133	Eastbury Manor House - LBBB- Deluxe Conference Package - Mon to Weds (East Chamber, Old Hall, Buttery, Summer Parlour, Winter Parlour, N/W Chamber, S/W Chamber and Vestibule for registration) Seven rooms plus registration - 50% discount - per hour	*	134.00	0.00	134.00	2.50	2.50	1.87%	136.50		136.50	
134	Eastbury Manor House - LBBB Internal - Standard Room Hire per hour - Mon to Fri (8am to 4pm) per hour (25% discount)	*	24.00	0.00	24.00	0.50	0.50	2.08%	24.50		24.50	Inflationary increase and rounded.
135	Eastbury Manor House - LBBB Internal - Standard Room Hire per hour - Mon to Fri (4pm to 11pm) per hour (25% discount)	*	26.00	0.00	26.00	0.50	0.50	1.92%	26.50		26.50	
136	Eastbury Manor House - LBBB Internal - Old Hall Hire - Mon to Fri (8am to 4pm) per hour	*	30.00	0.00	30.00	0.75	0.75	2.50%	30.75		30.75	Inflationary increase and rounded.
137	Eastbury Manor House - LBBB Internal - Old Hall Hire - Mon to Fri (4pm to 11pm) per hour	*	32.00	0.00	32.00	0.75	0.75	2.34%	32.75		32.75	
138	Eastbury Manor House - LBBB Internal - East Chamber hire - Mon to Fri (8am to 4pm) per hour	*	51.00	0.00	51.00	1.00	1.00	1.96%	52.00		52.00	Inflationary increase and rounded.
139	Eastbury Manor House - LBBB Internal - East Chamber hire - Mon to Fri (4pm to 11pm) per hour	*	54.00	0.00	54.00	1.00	1.00	1.85%	55.00		55.00	
140	Eastbury Manor House - LBBB Internal - East Chamber Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	*	78.00	0.00	78.00	1.50	1.50	1.92%	79.50		79.50	
141	Eastbury Manor House - LBBB residents - Civil marriage and partnership ceremony Friday all year 1-hour ceremony	**	152.00	30.40	182.40	2.79	3.35	1.84%	154.79	30.96	185.75	
142	Eastbury Manor House - Non-residents - Civil marriage and partnership ceremony Friday all year 1-hour ceremony	**	186.00	37.20	223.20	3.58	4.30	1.92%	189.58	37.92	227.50	
143	Eastbury Manor House - LBBB residents - Civil marriage and partnership ceremony - Weekend All Year (1-hour ceremony)	**	181.50	36.30	217.80	3.50	4.20	1.93%	185.00	37.00	222.00	
144	Eastbury Manor House - Non-residents - Civil marriage and partnership ceremony - Weekend All Year 1-hour ceremony	**	215.00	43.00	258.00	4.16	5.00	1.93%	219.16	43.84	263.00	
145	Eastbury Manor House - Non-residents - Civil Ceremony - Friday all year (1-hour ceremony) PROMOTIONAL RATE 25% discount within 1-month of function	**	140.00	28.00	168.00	2.50	3.00	1.79%	142.50	28.50	171.00	
146	Eastbury Manor House - LBBB residents - Civil Ceremony - Friday all year (1-hour ceremony) PROMOTIONAL RATE 25% discount within 1-month of function	**	113.33	22.67	136.00	2.09	2.50	1.84%	115.42	23.08	138.50	
147	Eastbury Manor House - Non-residents - Civil Ceremony - Weekend all year (1-hour ceremony) PROMOTIONAL RATE 25% discount within 1-month of function	**	161.67	32.33	194.00	2.91	3.50	1.80%	164.58	32.92	197.50	
148	Eastbury Manor House - LBBB residents - Civil Ceremony - Weekend all year (1-hour ceremony) PROMOTIONAL RATE 25% discount within 1-month of function	**	136.67	27.33	164.00	2.50	3.00	1.83%	139.17	27.83	167.00	
149	Eastbury Manor House - Non- Resident - Dinner Reception Package (East Chamber and Winter Parlour) Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) Two rooms plus garden - 12.5 discount plus two hours in walled garden free - per hour	**	83.33	16.67	100.00	1.67	2.00	2.00%	85.00	17.00	102.00	
150	Eastbury Manor House - LBBB resident - Dinner Reception Package (East Chamber and Winter Parlour) Fri (4pm to 25 discount - per hour	**	71.67	14.33	86.00	1.25	1.50	1.74%	72.92	14.58	87.50	Inflationary increase and rounded.
151	Eastbury Manor House - Non- Resident - Reception with Dance Package (Old Hall plus two ground floor rooms and bar area) Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) Two rooms plus garden - 12.5 discount plus two hours in walled garden free - per hour	**	88.33	17.67	106.00	1.67	2.00	1.89%	90.00	18.00	108.00	
152	Eastbury Manor House - LBBB resident - Reception with Dance Package (Old Hall plus two ground floor rooms and bar area) Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) - per hour	**	75.00	15.00	90.00	1.67	2.00	2.23%	76.67	15.33	92.00	
153	Eastbury Manor House - Non- Resident - Reception with Dinner and Dancing Package (East Chamber, Old Hall plus two ground-floor rooms and bar area) Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) Two rooms plus garden - 12.5 discount plus two hours in walled garden free - per hour	**	145.00	29.00	174.00	2.71	3.25	1.87%	147.71	29.54	177.25	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
154	Eastbury Manor House - LBBB Resident - Reception with Dinner and Dance Package (East Chamber, Old Hall plus two ground-floor rooms and bar area) Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) - per hour	**	125.00	25.00	150.00	2.50	3.00	2.00%	127.50	25.50	153.00	
155	Tudor feast package (min. 15 people) per person	**	51.67	10.33	62.00	1.04	1.25	2.01%	52.71	10.54	63.25	Inflationary increase and rounded.
156	Eastbury Manor House - Community/Charity - Standard Room Hire Mon-Fri All Year per hour	**	20.00	4.00	24.00	0.42	0.50	2.10%	20.42	4.08	24.50	Inflationary increase and rounded.
157	Eastbury Manor House - Community/Charity - East Chamber Hire - Mon to Fri (8am to 4pm) - 50% discount - per hour	**	42.50	8.50	51.00	0.83	1.00	1.95%	43.33	8.67	52.00	
158	Eastbury Manor House - Community/Charity - Standard Room Hire - Mon and Tues (4pm to 11pm) - 25% discount - per hour	**	21.25	4.25	25.50	0.42	0.50	1.98%	21.67	4.33	26.00	
159	Eastbury Manor House - Community/Charity - Standard Room Hire - Weds and Thurs (4pm to 11pm) - 50% discount - per hour	**	14.17	2.83	17.00	0.41	0.50	2.89%	14.58	2.92	17.50	
160	Eastbury Manor House - Community/Charity - Standard Room Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) - 25% discount - per hour	**	23.33	4.67	28.00	0.42	0.50	1.80%	23.75	4.75	28.50	
161	Eastbury Manor House - Community/Charity - Old Hall Hire - Mon to Fri (8am to 4pm) - 25% discount - per hour	**	25.00	5.00	30.00	0.42	0.50	1.68%	25.42	5.08	30.50	
162	Eastbury Manor House - Community/Charity - Old Hall Hire - Mon and Tues (4pm to 11pm) - 25% discount - per hour	**	26.67	5.33	32.00	0.41	0.50	1.54%	27.08	5.42	32.50	Inflationary increase and rounded.
163	Eastbury Manor House - Community/Charity - Old Hall Hire - Weds and Thurs (4pm to 11pm) - 50% discount - per hour	**	17.92	3.58	21.50	0.41	0.50	2.29%	18.33	3.67	22.00	
164	Eastbury Manor House - Community/Charity - Old Hall Hire - Weds and Thurs (4pm to 11pm) - 62.5% discount - BULK BOOKING 12 DAYS PLUS per hour	**	13.33	2.67	16.00	0.21	0.25	1.58%	13.54	2.71	16.25	
165	Eastbury Manor House - Community/Charity - Old Hall Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) - 25% discount 1-month in advance of date only - per hour	**	29.17	5.83	35.00	0.62	0.75	2.13%	29.79	5.96	35.75	
166	Eastbury Manor House - Admission charges Adult	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00		4.00	To be reviewed in 2017 for 2018 with the National Trust
167	Eastbury Manor House - Admission charges LBBB Adult	*	3.00	0.00	3.00	0.00	0.00	0.00%	3.00		3.00	
168	Eastbury Manor House - Admission charges Adult (Group)	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00		4.00	
169	Eastbury Manor House - Admission charges LBBB Adult (Group)	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00		2.00	
170	Eastbury Manor House - Admission charges concessions	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00		2.00	
171	Eastbury Manor House - Admission charges LBBB Concessions	*	1.50	0.00	1.50	0.00	0.00	0.00%	1.50		1.50	
172	Eastbury Manor House - Admission charges Child aged 5-15	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00		2.00	
173	Eastbury Manor House - Admission charges LBBB Child aged 5-15	*	1.50	0.00	1.50	0.00	0.00	0.00%	1.50		1.50	
174	Eastbury Manor House - Admission charges family (2 adults with up to 2 children)	*	8.00	0.00	8.00	0.00	0.00	0.00%	8.00		8.00	
175	Eastbury Manor House - Admission charges LBBB Family (2 adults with up to 4 children)	*	6.00	0.00	6.00	0.00	0.00	0.00%	6.00		6.00	
176	Eastbury Manor House - Admission charges special events - minimum	*	2.50	0.00	2.50	0.00	0.00	0.00%	2.50		2.50	
177	Eastbury Manor House - Admission charges special events - maximum	*	65.00	0.00	65.00	0.00	0.00	0.00%	65.00		65.00	
178	Eastbury Manor House - Knights Children's Party 4 to 8 years (2-hour package with catering) 15 children minimum (per child)	**	13.33	2.67	16.00	0.42	0.50	3.15%	13.75	2.75	16.50	
179	Eastbury Manor House - Knights Children's Party 4 to 8 years (2-hour package with catering) 16 to 20 children (per child)	**	15.00	3.00	18.00	0.42	0.50	2.80%	15.42	3.08	18.50	
180	Eastbury Manor House - Knights Children's Party 4 to 8 years (2-hour package with catering) 21 to 25 children (per child)	**	16.67	3.33	20.00	0.41	0.50	2.46%	17.08	3.42	20.50	
181	Eastbury Manor House - Princess Children's Party 4 to 8 years (2-hour package with catering) minimum 15 children (per child)	**	13.33	2.67	16.00	0.42	0.50	3.15%	13.75	2.75	16.50	
182	Eastbury Manor House - Princess Children's Party 4 to 8 years (2-hour package with catering) 16 to 20 children (per child)	**	15.00	3.00	18.00	0.42	0.50	2.80%	15.42	3.08	18.50	
183	Eastbury Manor House - Princess Children's Party 4 to 8 years (2-hour package with catering) 21 to 25 children (per child)	**	16.67	3.33	20.00	0.41	0.50	2.46%	17.08	3.42	20.50	
184	Eastbury Manor House - Knights Children's Party with 'Knight' 7 to 11 years (2-hour package with catering) minimum 15 children (per child)	**	18.33	3.67	22.00	0.42	0.50	2.29%	18.75	3.75	22.50	Inflationary increase and rounded.
185	Eastbury Manor House - Knights Children's Party with 'Knight' 7 to 11 years (2-hour package with catering) 16 to 20 children (per child)	**	20.00	4.00	24.00	0.42	0.50	2.10%	20.42	4.08	24.50	
186	Eastbury Manor House - Knights Children's Party with 'Knight' 7 to 11 years (2-hour package with catering) 21 to 25 children (per child)	**	21.67	4.33	26.00	0.41	0.50	1.89%	22.08	4.42	26.50	
187	Eastbury Manor House - Princess Children's Party with 'Tudor Lady' 7 to 11 years (2-hour package with catering) minimum 15 children (per child)	**	18.33	3.67	22.00	0.42	0.50	2.29%	18.75	3.75	22.50	

APPENDIX A - Full list of Fees and Charges 2017/18

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			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
188	Eastbury Manor House - Princess Children's Party with 'Tudor Lady' 7 to 11 years (2-hour package with catering) 16 to 20 children (per child)	**	20.00	4.00	24.00	0.42	0.50	2.10%	20.42	4.08	24.50	
189	Eastbury Manor House - Princess Children's Party with 'Tudor Lady' 7 to 11 years (2-hour package with catering) 21 to 25 children (per child)	**	21.67	4.33	26.00	0.41	0.50	1.89%	22.08	4.42	26.50	
	Heritage Services - Valence House											
190	Valence House - Commercial - Education Room (half room) per hour	**	21.67	4.33	26.00	0.41	0.50	1.89%	22.08	4.42	26.50	
191	Valence House - Commercial - Education Room (whole room) per hour	**	43.33	8.67	52.00	0.84	1.00	1.94%	44.17	8.83	53.00	
192	Valence House - Commercial - Function Room per hour	**	21.67	4.33	26.00	0.41	0.50	1.89%	22.08	4.42	26.50	Inflationary increase and rounded.
193	Valence House - LBBB Internal - Education Room (half room) per hour	*	22.00	0.00	22.00	0.50	0.50	2.27%	22.50		22.50	
194	Valence House - LBBB Internal - Education Room (whole room) per hour	*	44.00	0.00	44.00	1.00	1.00	2.27%	45.00		45.00	
195	Valence House - LBBB Internal - Function Room per hour	*	14.50	0.00	14.50	0.50	0.50	3.45%	15.00		15.00	
196	Valence House - Education loan box per week	*	20.50	0.00	20.50	0.50	0.50	2.44%	21.00		21.00	Inflationary increase and rounded.
197	Archives & Local Studies Reprographics - A4 b/w	**	5.00	1.00	6.00	0.00	0.00	0.00%	5.00	1.00	6.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
198	Archives & Local Studies Reprographics- A3 b/w	**	10.00	2.00	12.00	0.00	0.00	0.00%	10.00	2.00	12.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
199	Archives & Local Studies Reprographics - A4 colour	**	8.33	1.67	10.00	0.00	0.00	0.00%	8.33	1.67	10.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
200	Archives & Local Studies Reprographics - A3 colour	**	20.00	4.00	24.00	0.00	0.00	0.00%	20.00	4.00	24.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
201	Archives & Local Studies Reprographics- Digital scan (up to 300dpi) for e-mail	**	5.00	1.00	6.00	0.00	0.00	0.00%	5.00	1.00	6.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
202	Archives & Local Studies Reprographics- Digital scan (300+ dpi) includes CD (exc post)	**	15.00	3.00	18.00	0.00	0.00	0.00%	15.00	3.00	18.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
203	Photography day license	**	5.00	1.00	6.00	0.00	0.00	0.00%	5.00	1.00	6.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
204	Archives & Local Studies Reprographics- Recorded post and packing	**	2.50	0.50	3.00	0.00	0.00	0.00%	2.50	0.50	3.00	No change.
205	Archives & Local Studies Reprographics - Photocopies A4	**	0.17	0.03	0.20	0.00	(0.00)	0.00%	0.17	0.03	0.20	Top of benchmark
206	Archives & Local Studies Reprographics - Photocopies A3	**	0.33	0.07	0.40	0.00	0.00	0.00%	0.33	0.07	0.40	Top of benchmark
207	Archives & Local Studies Reprographics - remote users max 30 minute look up and print out (inc post)	**	8.33	1.67	10.00	0.00	0.00	0.00%	8.33	1.67	10.00	Benchmarking exercise undertaken. Cost level with other local authorities in London.
208	Archives & Local Studies Reproduction fees for publications- books/ periodicals one country one language	**	76.00	15.20	91.20	1.50	1.80	1.97%	77.50	15.50	93.00	
209	Archives & Local Studies Reproduction fees for publications- books/ periodicals world one language	**	96.50	19.30	115.80	1.83	2.20	1.90%	98.33	19.67	118.00	
210	Archives & Local Studies Reproduction fees for publications- books/ periodicals world multi language	**	121.50	24.30	145.80	3.50	4.20	2.88%	125.00	25.00	150.00	
211	Archives & Local Studies Reproduction fees for publications- book jackets, CD video cases one country one language	**	86.00	17.20	103.20	1.71	2.05	1.99%	87.71	17.54	105.25	
212	Archives & Local Studies Reproduction fees for publications- book jackets, CD video cases world multi language	**	152.00	30.40	182.40	3.00	3.60	1.97%	155.00	31.00	186.00	Inflationary increase and rounded.
213	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - One programme, 5 year unlimited licence	**	304.00	60.80	364.80	5.58	6.70	1.84%	309.58	61.92	371.50	
214	Archives & Local Studies Reproduction fees for stills for commercial re-sale TV/films and exhibitions - Postcards, greeting cards, posters and other advertising material	**	152.00	30.40	182.40	3.00	3.60	1.97%	155.00	31.00	186.00	
215	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - commercial web pages	**	76.00	15.20	91.20	1.50	1.80	1.97%	77.50	15.50	93.00	
216	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - Personal (non commercial)/charity web pages	**	35.50	7.10	42.60	0.75	0.90	2.11%	36.25	7.25	43.50	
217	Archive Day Workshop	**							187.50	37.50	225.00	New fee in keeping with charges for workshops offered by Heritage Education Team.
	Heritage Education											
218	Heritage education & Outreach - non-LBBB School visit to heritage venue with facilitator (min charge 30 children) cost per child	*	7.00	0.00	7.00	1.50	1.50	21.43%	8.50	0.00	8.50	New sessions added
219	Heritage education & Outreach - LBBB School visit to heritage venue (min charge 30 children) cost per child	*	6.00	0.00	6.00	0.00	0.00	0.00%	6.00	0.00	6.00	
220	Heritage education & Outreach - LBBB School outreach session (min 2 sessions delivered)	*	51.00	0.00	51.00	0.00	0.00	0.00%	51.00	0.00	51.00	

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		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)		
221	Heritage education & Outreach - community outreach/talk	*	35.50	0.00	35.50	0.00	0.00	0.00%	35.50		35.50	
222	Heritage education - rate per day for development of specific schemes (externally funded)	**	175.00	35.00	210.00	12.50	15.00	7.14%	187.50	37.50	225.00	
223	Heritage education & Outreach - Workshops Children's half -day	*	3.50	0.00	3.50	0.00	0.00	0.00%	3.50	0.00	3.50	
224	Heritage education & Outreach - Workshops Adults full -day (minimum)	*	5.50	0.00	5.50	0.00	0.00	0.00%	5.50		5.50	
225	Heritage education & Outreach - Workshops Adults full -day (maximum)	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50		10.50	
226	Heritage education & Outreach - Workshops Talks (minimum)	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00		4.00	
227	Heritage education & Outreach - Workshops Talks (maximum)	*	20.50	0.00	20.50	0.00	0.00	0.00%	20.50		20.50	
228	Tours out of hours minimum charge	*	51.00	0.00	51.00	0.00	0.00	0.00%	51.00		51.00	
229	Tours (daytime) per person	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00		4.00	
230	Costume character led tour (daytime) per person	*							5.00		5.00	New fee
231	Costume character led tour out of hours minimum charge	*							40.00		40.00	New fee
	Library Service											
232	Libraries - Adult Fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36	In line with highest in benchmarking group
233	Libraries - Maximum fine per item	*	10.50	0.00	10.50	0.25	0.25	2.38%	10.75	0.00	10.75	Small increase in maximum charge. Highest in benchmarking group
234	Libraries- Hire of video/DVD children's/NF- per week	*	1.25	0.00	1.25	0.05	0.05	4.00%	1.30	0.00	1.30	Benchmarking brings LBBB in line with near neighbours
235	Libraries- Hire of video/DVD adults- per week	*	2.25	0.00	2.25	0.05	0.05	2.22%	2.30	0.00	2.30	Benchmarking brings LBBB in line with near neighbours
236	Libraries - Language courses - 3 weeks	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00	0.00	2.00	
237	Libraries - Language courses - fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36	In line with highest in benchmarking group
238	Libraries - Hire of CD singles	*	1.25	0.00	1.25	0.00	0.00	0.00%	1.25	0.00	1.25	In line with highest in benchmarking group
239	Libraries - Hire of CD box sets	*	2.25	0.00	2.25	0.00	0.00	0.00%	2.25	0.00	2.25	In line with highest in benchmarking group
240	Libraries - Hire of CD fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36	In line with highest in benchmarking group
241	Libraries - Reservations-non stock items	*	3.00	0.00	3.00	0.25	0.25	8.33%	3.25	0.00	3.25	Benchmarking brings LBBB in line with near neighbours
242	Libraries - Reservation - British Library item	*	10.00	0.00	10.00	2.00	2.00	20.00%	12.00	0.00	12.00	Benchmarking brings LBBB in line with near neighbours
243	Libraries - Photocopying/Printing/Wi-Fi printing A4 black and white	**	0.17	0.03	0.20	0.00	(0.00)	0.00%	0.17	0.03	0.20	In line with highest in benchmarking group
244	Libraries - Photocopying/Printing/Wi-Fi Printing A4 colour	**	0.42	0.08	0.50	0.00	(0.00)	0.00%	0.42	0.08	0.50	In line with highest in benchmarking group
245	Libraries - Photocopying/Printing/Wi-Fi Printing A3 black and white	**	0.33	0.07	0.40	0.00	0.00	0.00%	0.33	0.07	0.40	In line with highest in benchmarking group
246	Libraries - Photocopying/Printing/Wi-Fi Printing A3 colour (where available)	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	In line with highest in benchmarking group
247	Libraries micro printing - from microfiche or microfilm A4	**	0.42	0.08	0.50	0.00	(0.00)	0.00%	0.42	0.08	0.50	In line with highest in benchmarking group
248	Libraries - replacement membership card - Adult	*	3.25	0.00	3.25	0.00	0.00	0.00%	3.25	0.00	3.25	In line with highest in benchmarking group
249	Libraries - replacement membership card - Child	*	2.25	0.00	2.25	0.00	0.00	0.00%	2.25	0.00	2.25	In line with highest in benchmarking group
250	Libraries - Hire of books on tape fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36	In line with highest in benchmarking group
251	Internet Non-members / Guest passes 1 hour	**	1.67	0.33	2.00	0.00	(0.00)	0.00%	1.67	0.33	2.00	No other boroughs charge
252	Internet Non-members / Guest passes 30 minutes	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	No other boroughs charge
253	Libraries - Adult Fines per day - over 60	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
254	Libraries - Overdue of video/DVD for Children/Factual -	*	1.25	0.00	1.25	0.05	0.05	4.00%	1.30	0.00	1.30	Repeat hire charge, increase in line with benchmarking near neighbours
255	Libraries - Overdue of video/DVD for Adults -	*	2.25	0.00	2.25	0.05	0.05	2.22%	2.30	0.00	2.30	Repeat hire charge, increase in line with benchmarking near neighbours
256	Libraries - Music subscription - 4 months (CDs)	*	26.00	0.00	26.00	0.00	0.00	0.00%	26.00	0.00	26.00	
257	Libraries - replacement membership card - Older People, over 60	*	2.25	0.00	2.25	0.00	0.00	0.00%	2.25	0.00	2.25	In line with highest in benchmarking group
258	Libraries - events - tickets to adult events ages 16+	**	1.00	0.20	1.20	0.60	0.80	60.00%	1.60	0.40	2.00	In line with highest in benchmarking group
259	Additional hour PC usage for all library card holders and subscription holders	**	0.83	0.17	1.00	0.20	0.20	24.10%	1.03	0.17	1.20	Increase to encourage uptake of computer use subscription
260	Libraries - Wi-Fi/PC usage subscription per annum - residents, free for under 19s and over 60s	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
261	Libraries- computer use subscription annual fee 2 hours per day	**	10.83	2.17	13.00	0.00	0.00	0.00%	10.83	2.17	13.00	No other boroughs charge
262	Libraries- computer use subscription annual fee 3 hours per day	**	21.67	4.33	26.00	0.00	(0.00)	0.00%	21.67	4.33	26.00	No other boroughs charge
263	Libraries- Managed room hire per hour- minimum charge	*	16.00	0.00	16.00	1.00	1.00	6.25%	17.00	0.00	17.00	£1 per hour increase
264	Libraries- Managed room hire per hour- maximum charge	*	41.00	0.00	41.00	1.00	1.00	2.44%	42.00	0.00	42.00	Maximum charge increased by £1
265	Dagenham Library -Small meeting room (2-10people)- hourly hire rate- Council / Commercial/ Voluntary & Community sector	*	21.00	0.00	21.00	1.00	1.00	4.76%	22.00	0.00	22.00	No significant meeting room space available in Dagenham area, hence small increase levied across room sizes and periods
266	Dagenham Library -Small meeting room (2-10 people) - full day hire rate - Council/ Commercial / Voluntary & Community sector	*	105.00	0.00	105.00	5.00	5.00	4.76%	110.00	0.00	110.00	No significant meeting room space available in Dagenham area, hence small increase levied across room sizes and periods
267	Dagenham Library -Small meeting room (2-10 people)- half day hire rate - Council/ Commercial/ Voluntary & Community sector	*	63.00	0.00	63.00	7.00	7.00	11.11%	70.00	0.00	70.00	No significant meeting room space available in Dagenham area, hence small increase levied across room sizes and periods
268	Dagenham Library -Large meeting room (16-28 people)- hourly hire rate- Council/ Commercial/ Voluntary & Community sector	*	41.00	0.00	41.00	1.00	1.00	2.44%	42.00	0.00	42.00	No significant meeting room space available in Dagenham area, hence small increase levied across room sizes and periods
269	Dagenham Library -Large meeting room (16-28 people) - full day hire rate - Council/ Commercial/ Voluntary & Community sector	*	200.00	0.00	200.00	10.00	10.00	5.00%	210.00	0.00	210.00	No significant meeting room space available in Dagenham area, hence small increase levied across room sizes and periods

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
270	Dagenham Library -Large meeting room (16-28 people) - half day hire rate - Council/ Commercial/ Voluntary & Community sector	*	120.00	0.00	120.00	10.00	10.00	8.33%	130.00	0.00	130.00	No significant meeting room space available in Dagenham area, hence small increase levied across room sizes and periods
271	Libraries- computer use subscription annual fee 1 hour per day	**	5.83	1.17	7.00	0.00	0.00	0.00%	5.83	1.17	7.00	No other boroughs charge
	Barking Learning Centre											
272	Small meeting room (2-15 people)- hourly hire rate- Public Sector	**	34.17	6.83	41.00	0.83	1.00	2.43%	35.00	7.00	42.00	
273	Small meeting room (2-15 people)- full day hire rate- Public Sector	**	188.33	37.67	226.00	11.67	14.00	6.20%	200.00	40.00	240.00	
274	Small meeting room (2-15 people)- half day hire rate- Public Sector	**	95.00	19.00	114.00	5.00	6.00	5.26%	100.00	20.00	120.00	
275	Small meeting room (2-15 people)- hourly hire rate - Council hire	*	35.00	0.00	35.00	1.00	1.00	2.86%	36.00		36.00	
276	Small meeting room (2-15 people)- hourly hire rate- Voluntary and Community sector	**	28.33	5.67	34.00	1.67	2.00	5.89%	30.00	6.00	36.00	
277	Small meeting room (2-15 people) - full day hire rate - Voluntary and Community sector	**	133.33	26.67	160.00	6.67	8.00	5.00%	140.00	28.00	168.00	
278	Small meeting room (2-15 people) - half day hire rate - Voluntary and Community sector	**	66.67	13.33	80.00	13.33	16.00	19.99%	80.00	16.00	96.00	
279	Small meeting room (2-15 people)- hourly hire rate- Commercial	**	40.00	8.00	48.00	1.67	2.00	4.18%	41.67	8.33	50.00	
280	Small meeting room (2-15 people) - full day hire rate - Commercial	**	228.33	45.67	274.00	11.67	14.00	5.11%	240.00	48.00	288.00	
281	Small meeting room (2-15 people) - half day hire rate - Commercial	**	115.00	23.00	138.00	15.00	18.00	13.04%	130.00	26.00	156.00	
282	Large meeting room (16-28 people)- hourly hire rate- Public Sector	**	46.67	9.33	56.00	0.83	1.00	1.78%	47.50	9.50	57.00	
283	Large meeting room (16-28 people) - full day hire rate - Public Sector	**	279.17	55.83	335.00	15.83	19.00	5.67%	295.00	59.00	354.00	
284	Large meeting room (16-28 people) - half day hire rate - Public Sector	**	140.00	28.00	168.00	10.00	12.00	7.14%	150.00	30.00	180.00	
285	Large meeting room (16-28 people)- hourly hire rate - Council hire	*	49.00	0.00	49.00	1.00	1.00	2.04%	50.00	0.00	50.00	
286	Large meeting room (16-28 people)- hourly hire rate- Voluntary and Community sector	**	40.00	8.00	48.00	1.67	2.00	4.18%	41.67	8.33	50.00	
287	Large meeting room (16-28 people) - full day hire rate - Voluntary and Community sector	**	225.00	45.00	270.00	5.00	6.00	2.22%	230.00	46.00	276.00	
288	Large meeting room (16-28 people - half day rate - Voluntary and Community sector	**	112.50	22.50	135.00	7.50	9.00	6.67%	120.00	24.00	144.00	
289	Large meeting room (16-28 people)- hourly hire rate- Commercial	**	60.00	12.00	72.00	1.67	2.00	2.78%	61.67	12.33	74.00	
290	Large meeting room (16-28 people) - full day hire rate - Commercial	**	355.00	71.00	426.00	5.00	6.00	1.41%	360.00	72.00	432.00	
291	Large meeting room (16-28 people) - half day hire rate - Commercial	**	177.50	35.50	213.00	12.50	15.00	7.04%	190.00	38.00	228.00	
292	Conference centre (28-120 people)-hourly hire rate- Public Sector	**	56.67	11.33	68.00	0.83	1.00	1.46%	57.50	11.50	69.00	
293	Conference centre (28-120 people)-full day hire rate- Public Sector	**	355.00	71.00	426.00	5.00	6.00	1.41%	360.00	72.00	432.00	
294	Conference centre (28-120 people)-half day hire rate- Public Sector	**	178.33	35.67	214.00	11.67	14.00	6.54%	190.00	38.00	228.00	
295	Conference centre (28-120 people)-hourly hire rate - Council hire	*	63.00	0.00	63.00	1.00	1.00	1.59%	64.00	0.00	64.00	
296	Conference centre (28-120 people)-hourly hire rate- Voluntary and Community sector	**	51.67	10.33	62.00	0.83	1.00	1.61%	52.50	10.50	63.00	A small increase has been applied across all BLC room hire charges, there are other venues in Barking Town Centre that provide hire of rooms at less hourly charge to the BLC.
297	Conference centre (28-120 people)-full day hire rate- Voluntary and Community sector	**	300.00	60.00	360.00	5.00	6.00	1.67%	305.00	61.00	366.00	
298	Conference centre (28-120 people)-half day hire rate- Voluntary and Community sector	**	150.00	30.00	180.00	5.00	6.00	3.33%	155.00	31.00	186.00	
299	Conference centre (28-120 people)-hourly hire rate- Commercial	**	67.50	13.50	81.00	2.50	3.00	3.70%	70.00	14.00	84.00	
300	Conference centre (28-120 people)-full day hire rate- Commercial	**	439.17	87.83	527.00	5.83	7.00	1.33%	445.00	89.00	534.00	
301	Conference centre (28-120 people)-half day hire rate- Commercial	**	220.00	44.00	264.00	5.00	6.00	2.27%	225.00	45.00	270.00	
302	IT Room (22 people) - hourly hire rate - Council hire	*	49.00	0.00	49.00	1.00	1.00	2.04%	50.00	0.00	50.00	
303	IT Room (22 people) - hourly hire rate - Public Sector	**	46.67	9.33	56.00	0.83	1.00	1.78%	47.50	9.50	57.00	
304	IT Room (22 people) -full day hire rate - Public Sector	**	279.17	55.83	335.00	10.83	13.00	3.88%	290.00	58.00	348.00	
305	IT Room (22 people) - half day hire rate - Public Sector	**	140.00	28.00	168.00	10.00	12.00	7.14%	150.00	30.00	180.00	
306	IT Room (22 people) - hourly hire rate - Voluntary and Community sector	**	40.00	8.00	48.00	1.67	2.00	4.18%	41.67	8.33	50.00	
307	IT Room (22 people) - Full day hire rate - Voluntary and community Sector	**	225.00	45.00	270.00	5.00	6.00	2.22%	230.00	46.00	276.00	
308	IT Room (22 people) - Half day hire rate - Voluntary and Community	**	112.50	22.50	135.00	7.50	9.00	6.67%	120.00	24.00	144.00	
309	IT Room (22 people) - hourly hire rate - Commercial	**	60.00	12.00	72.00	1.67	2.00	2.78%	61.67	12.33	74.00	
310	IT Room (22 people) - Full day hire rate - Commercial	**	355.00	71.00	426.00	25.00	30.00	7.04%	380.00	76.00	456.00	
311	IT Room (22 people) - half day hire rate - Commercial hire	**	177.50	35.50	213.00	12.50	15.00	7.04%	190.00	38.00	228.00	
312	Barking Learning Centre Gallery hire - full day facilities charge Voluntary and Community	**	64.17	12.83	77.00	0.83	1.00	1.29%	65.00	13.00	78.00	
313	Barking Learning Centre Gallery hire - half day facilities charge Voluntary and Community	**	33.33	6.67	40.00	1.67	2.00	5.01%	35.00	7.00	42.00	
314	Barking Learning Centre Gallery hire - full day facilities charge public sector	**	76.67	15.33	92.00	3.33	4.00	4.34%	80.00	16.00	96.00	
315	Barking Learning Centre Gallery hire - half day facilities charge public sector	**	39.17	7.83	47.00	0.83	1.00	2.12%	40.00	8.00	48.00	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change	
		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)		
316	Barking Learning Centre Gallery hire - full day facilities charge Commercial	**	87.50	17.50	105.00	2.50	3.00	2.86%	90.00	18.00	108.00	
317	Barking Learning Centre Gallery hire - half day facilities charge Commercial	**	44.17	8.83	53.00	15.83	19.00	35.84%	60.00	12.00	72.00	
318	Town Hall Square full day Voluntary and Community	*	55.00	0.00	55.00	45.00	45.00	81.82%	100.00	0.00	100.00	
319	Town Hall Square full day Public sector	**	54.17	10.83	65.00	45.83	55.00	84.60%	100.00	20.00	120.00	
320	Town Hall Square full day Commercial	**	87.50	17.50	105.00	32.50	39.00	37.14%	120.00	24.00	144.00	
321	Libraries- Wi-Fi/PC usage , free for all residents for first half hour	*	0.00	0.00	0.00	0.00	0.00	0.00%			0.00	
	General Housing		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
322	Eastbrookend - Travellers caravan site Weekly Licence Charge - Single Pitch	*	75.20	0.00	75.20	0.00	0.00	0.00%	75.20	0.00	75.20	No change
323	Eastbrookend - Travellers caravan site Weekly Licence Charge - Double Pitch	*	192.60	0.00	192.60	0.00	0.00	0.00%	192.60	0.00	192.60	No change
324	338 Heathway - Heathway Supported Accommodation Scheme	*	153.83	0.00	153.83	4.67	4.67	3.04%	158.50	0.00	158.50	Provider L&Q usually increase their rates by 3% each year - this will be known in December
	Right To Buy (RTB)/Right to Invest (RTI)											
325	Repayment of Discount	*	187.00	0.00	187.00	3.37	3.37	1.80%	190.37	0.00	190.37	
326	Deeds of Covenant/Rectification/Variation/Enforcement	*	993.80	0.00	993.80	17.89	17.89	1.80%	1,011.69	0.00	1,011.69	
327	Licences	*	993.80	0.00	993.80	17.89	17.89	1.80%	1,011.69	0.00	1,011.69	
328	Licences for Garden Land	*	468.10	0.00	468.10	8.43	8.43	1.80%	476.53	0.00	476.53	
329	Sale of Garden Land	*	993.80	0.00	993.80	17.89	17.89	1.80%	1,011.69	0.00	1,011.69	
330	Duplicate DS1/Replacement form 53	*	70.80	0.00	70.80	1.27	1.27	1.79%	72.07	0.00	72.07	
331	Deed of Release	*	1,287.00	0.00	1,287.00	23.17	23.17	1.80%	1,310.17	0.00	1,310.17	
332	Copy Transfer	*	128.40	0.00	128.40	2.31	2.31	1.80%	130.71	0.00	130.71	
333	Notice of Assignment	*	175.90	0.00	175.90	3.17	3.17	1.80%	179.07	0.00	179.07	
334	Notice of Mortgage -	*	175.90	0.00	175.90	3.17	3.17	1.80%	179.07	0.00	179.07	
335	Notice of Sub-let (excludes RTI)	*	175.90	0.00	175.90	3.17	3.17	1.80%	179.07	0.00	179.07	
336	Postponements	*	152.70	0.00	152.70	2.75	2.75	1.80%	155.45	0.00	155.45	Inflationary Increase
337	Retrieval of file	*	35.40	0.00	35.40	0.64	0.64	1.81%	36.04	0.00	36.04	
338	Duplicate Transfer/Lease (Unsealed)	*	81.90	0.00	81.90	1.47	1.47	1.79%	83.37	0.00	83.37	
339	Duplicate Papers (Flats)	*	81.90	0.00	81.90	1.47	1.47	1.79%	83.37	0.00	83.37	
340	Duplicate Papers (House)	*	58.60	0.00	58.60	1.05	1.05	1.79%	59.65	0.00	59.65	
341	General Photocopy (Per sheet)	*	3.50	0.00	3.50	0.06	0.06	1.71%	3.56	0.00	3.56	
342	Copy of S.125 (Landlord's Offer Notice)	*	35.40	0.00	35.40	0.64	0.64	1.81%	36.04	0.00	36.04	
343	Certificate Of Compliance	*	88.00	0.00	88.00	1.58	1.58	1.80%	89.58	0.00	89.58	
344	Buy Back of Council Lease	*	525.70	0.00	525.70	9.46	9.46	1.80%	535.16	0.00	535.16	
345	Deed of Release - Front Garden Parking -	*	525.70	0.00	525.70	9.46	9.46	1.80%	535.16	0.00	535.16	
346	Retrospective Consent (charged by Housing including VAT) -	**	351.30	70.30	421.60	6.32	7.54	1.80%	357.62	71.52	429.14	
347	Lease holders Enquiries (including VAT)	**	351.30	70.30	421.60	6.32	7.54	1.80%	357.62	71.52	429.14	
	Street Naming and Numbering											
348	Street naming and Numbering Service - New property (1)	**	55.83	11.17	67.00	2.50	3.00	4.48%	58.33	11.67	70.00	
349	Street naming and Numbering Service - change of approved address	**	55.83	11.17	67.00	2.50	3.00	4.48%	58.33	11.67	70.00	
350	Street naming and Numbering Service - New Road Name	**	445.83	89.17	535.00	12.50	15.00	2.80%	458.33	91.67	550.00	
351	Street naming and Numbering Service - New property name	**	287.50	57.50	345.00	4.17	5.00	1.45%	291.67	58.33	350.00	Inflationary increase and rounded.
352	Street naming and Numbering Service - Renaming a Street (In addition administration charges for consulting with existing residents will be levied)	**	445.83	89.17	535.00	12.50	15.00	2.80%	458.33	91.67	550.00	
	Pre-Application Charges											
	(i) Meetings including a follow-up report											
353	Category A - Major Scale Developments	**	3,333.33	666.67	4,000.00	3,333.34	4,000.00	100.00%	6,666.67	1,333.33	8,000.00	
354	Category B - Large Scale Developments	**	2,500.00	500.00	3,000.00	1,666.67	2,000.00	66.67%	4,166.67	833.33	5,000.00	
355	Category C - Medium Scale Developments	**	1,666.67	333.33	2,000.00	1,333.33	1,600.00	80.00%	3,000.00	600.00	3,600.00	
356	Category D - Small Scale Developments	**	833.33	166.67	1,000.00	666.67	800.00	80.00%	1,500.00	300.00	1,800.00	
357	Category E - Small Business Developments	**	166.67	33.33	200.00	833.33	1,000.00	499.99%	1,000.00	200.00	1,200.00	
358	Category F - Household Developments	**	83.33	16.67	100.00	250.00	300.00	300.02%	333.33	66.67	400.00	
359	Category G - Non Residential Developments	**							125.00	25.00	150.00	
	(ii) Meetings without a follow-up report / Follow Up Meetings											
360	Category A - Major Scale Developments	**	1,666.67	333.33	2,000.00	1,666.66	2,000.00	100.00%	3,333.33	666.67	4,000.00	
361	Category B - Large Scale Developments	**	1,250.00	250.00	1,500.00	833.33	1,000.00	66.67%	2,083.33	416.67	2,500.00	
362	Category C - Medium Scale Developments	**	833.33	166.67	1,000.00	666.67	800.00	80.00%	1,500.00	300.00	1,800.00	

A new schedule of charges for these activities was agreed by Cabinet 2nd June 2015 with a view to undertaking a further review in October 2016.

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
363	Category D – Small Scale Developments	**	416.67	83.33	500.00	333.33	400.00	80.00%	750.00	150.00	900.00	
364	Category E – Small Business Developments	**							500.00	100.00	600.00	
	Fast Track Service											
365	Certificates Of Lawfulness (Household Developments)	**							200.00	40.00	240.00	The new charge relates to issue of certificates of lawfulness for existing and proposed building uses
	Planning Performance Agreements											
366	Large Strategic	**							48,000.00	9,600.00	57,600.00	On 2nd June 2015 Cabinet agreed that Planning Performance Agreements with developers should be encouraged and that charges could be negotiated on the basis that all costs are recovered.
367	Strategic	**							32,000.00	6,400.00	38,400.00	
368	Large	**							16,000.00	3,200.00	19,200.00	
369	Major	**							12,000.00	2,400.00	14,400.00	
	Planning Services											
370	Charges to consultant per hour	**	73.33	14.67	88.00	1.67	2.00	2.27%	75.00	15.00	90.00	Inflationary increase and rounded.
	Local Land Charges											
	Post & DX											
371	Full Search	*	150.00	0.00	150.00	(49.00)	(49.00)	-32.67%	101.00	0.00	101.00	Fee reduction proposed to bring charges in line with amended national guidelines.
372	LLC1	*	67.50	0.00	67.50	(22.00)	(22.00)	-32.59%	45.50	0.00	45.50	
373	Con 29 <R>	*	82.50	0.00	82.50	(27.00)	(27.00)	-32.73%	55.50	0.00	55.50	
374	Con 29 (O) Questions	*	16.00	0.00	16.00	(3.00)	(3.00)	-18.75%	13.00	0.00	13.00	
375	Additional Parcel of Land	*	25.00	0.00	25.00	(5.50)	(5.50)	-22.00%	19.50	0.00	19.50	
376	Common Land Village Green	*	16.00	0.00	16.00	(3.00)	(3.00)	-18.75%	13.00	0.00	13.00	
	National Land Information Service											
377	Full Search	**	113.00	0.00	113.00	(23.00)	(5.00)	-20.35%	90.00	18.00	108.00	Fee reduction proposed to bring charges in line with amended national guidelines.
378	LLC1	**	51.00	0.00	51.00	(11.00)	(3.00)	-21.57%	40.00	8.00	48.00	
379	Con 29 <R>	**	62.00	0.00	62.00	(12.00)	(2.00)	-19.35%	50.00	10.00	60.00	
380	Conn 29 (O) Questions	**	14.00	0.00	14.00	(1.50)	1.00	-10.71%	12.50	2.50	15.00	
381	Additional Parcel of Land	**	23.00	0.00	23.00	(2.00)	2.20	-8.70%	21.00	4.20	25.20	
382	Common Land Village Green	**	14.00	0.00	14.00	(2.00)	0.40	-14.29%	12.00	2.40	14.40	
383	Copy Documents - First Page	**	1.60	0.00	1.60	(0.27)	0.00	-16.67%	1.33	0.27	1.60	
384	Copy Documents - Subsequent Pages	**	0.15	0.00	0.15	(0.03)	0.00	-16.67%	0.13	0.03	0.15	
	Customer, Commercial and Service Delivery											
	REGULATORY SERVICES											
	Licences											
385	Alcohol License - New Application - Band A	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	No Change - Statutorily Set
386	Alcohol License - Annual Charge - Band A	*	70.00	0.00	70.00	0.00	0.00	0.00%	70.00	0.00	70.00	No Change - Statutorily Set
387	Alcohol License - New Application - Band B	*	190.00	0.00	190.00	0.00	0.00	0.00%	190.00	0.00	190.00	No Change - Statutorily Set
388	Alcohol License - Annual Charge - Band B	*	180.00	0.00	180.00	0.00	0.00	0.00%	180.00	0.00	180.00	No Change - Statutorily Set
389	Alcohol License - New Application - Band C	*	315.00	0.00	315.00	0.00	0.00	0.00%	315.00	0.00	315.00	No Change - Statutorily Set
390	Alcohol License - Annual Charge - Band C	*	295.00	0.00	295.00	0.00	0.00	0.00%	295.00	0.00	295.00	No Change - Statutorily Set
391	Alcohol License - New Application - Band D	*	450.00	0.00	450.00	0.00	0.00	0.00%	450.00	0.00	450.00	No Change - Statutorily Set
392	Alcohol License - Annual Charge - Band D	*	320.00	0.00	320.00	0.00	0.00	0.00%	320.00	0.00	320.00	No Change - Statutorily Set
393	Alcohol License - New Application - Band E	*	635.00	0.00	635.00	0.00	0.00	0.00%	635.00	0.00	635.00	No Change - Statutorily Set
394	Alcohol License - Annual Charge - Band E	*	350.00	0.00	350.00	0.00	0.00	0.00%	350.00	0.00	350.00	No Change - Statutorily Set
395	Additional License - 5,000 to 9,999	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No Change - Statutorily Set
396	Additional License - 10,000 to 14,999	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No Change - Statutorily Set
397	Additional License - 15,000 to 19,999	*	4,000.00	0.00	4,000.00	0.00	0.00	0.00%	4,000.00	0.00	4,000.00	No Change - Statutorily Set
398	Additional License - 20,000 to 29,999	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change - Statutorily Set
399	Additional License - 30,000 to 39,999	*	16,000.00	0.00	16,000.00	0.00	0.00	0.00%	16,000.00	0.00	16,000.00	No Change - Statutorily Set
400	Additional License - 40,000 to 49,999	*	24,000.00	0.00	24,000.00	0.00	0.00	0.00%	24,000.00	0.00	24,000.00	No Change - Statutorily Set
401	Additional License - 50,000 to 59,999	*	32,000.00	0.00	32,000.00	0.00	0.00	0.00%	32,000.00	0.00	32,000.00	No Change - Statutorily Set
402	Additional License - 60,000 to 69,999	*	40,000.00	0.00	40,000.00	0.00	0.00	0.00%	40,000.00	0.00	40,000.00	No Change - Statutorily Set
403	Additional License - 70,000 to 79,999	*	48,000.00	0.00	48,000.00	0.00	0.00	0.00%	48,000.00	0.00	48,000.00	No Change - Statutorily Set

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
404	Additional License - 80,000 to 89,999	* 56,000.00	0.00	56,000.00	0.00	0.00	0.00%	56,000.00	0.00	56,000.00	No Change - Statutorily Set
405	Additional License - 90,000 and over	* 64,000.00	0.00	64,000.00	0.00	0.00	0.00%	64,000.00	0.00	64,000.00	No Change - Statutorily Set
406	Additional License - 5,000 to 9,999 - Annual Fee	* 500.00	0.00	500.00	0.00	0.00	0.00%	500.00	0.00	500.00	No Change - Statutorily Set
407	Additional License - 10,000 to 14,999 - Annual Fee	* 1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No Change - Statutorily Set
408	Additional License - 15,000 to 19,999 - Annual Fee	* 2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No Change - Statutorily Set
409	Additional License - 20,000 to 29,999 - Annual Fee	* 4,000.00	0.00	4,000.00	0.00	0.00	0.00%	4,000.00	0.00	4,000.00	No Change - Statutorily Set
410	Additional License - 30,000 to 39,999 - Annual Fee	* 8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change - Statutorily Set
411	Additional License - 40,000 to 49,999 - Annual Fee	* 12,000.00	0.00	12,000.00	0.00	0.00	0.00%	12,000.00	0.00	12,000.00	No Change - Statutorily Set
412	Additional License - 50,000 to 59,999 - Annual Fee	* 16,000.00	0.00	16,000.00	0.00	0.00	0.00%	16,000.00	0.00	16,000.00	No Change - Statutorily Set
413	Additional License - 60,000 to 69,999 - Annual Fee	* 20,000.00	0.00	20,000.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	No Change - Statutorily Set
414	Additional License - 70,000 to 79,999 - Annual Fee	* 24,000.00	0.00	24,000.00	0.00	0.00	0.00%	24,000.00	0.00	24,000.00	No Change - Statutorily Set
415	Additional License - 80,000 to 89,999 - Annual Fee	* 28,000.00	0.00	28,000.00	0.00	0.00	0.00%	28,000.00	0.00	28,000.00	No Change - Statutorily Set
416	Additional License - 90,000 and over - Annual Fee	* 32,000.00	0.00	32,000.00	0.00	0.00	0.00%	32,000.00	0.00	32,000.00	No Change - Statutorily Set
417	Application for the grant or renewal of a personal licence	* 37.00	0.00	37.00	0.00	0.00	0.00%	37.00	0.00	37.00	No Change - Statutorily Set
418	Temporary event notice	* 21.00	0.00	21.00	0.00	0.00	0.00%	21.00	0.00	21.00	No Change - Statutorily Set
419	Theft, loss, etc.of premises licence or summary	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
420	Application for a provisional statement where premises being built etc.	* 315.00	0.00	315.00	0.00	0.00	0.00%	315.00	0.00	315.00	No Change - Statutorily Set
421	Notification of change of name or address	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
422	Application to vary licence to specify individual as premises supervisor	* 23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	No Change - Statutorily Set
423	Application for transfer of premises licence	* 23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	No Change - Statutorily Set
424	Interim authority notice following death etc.of licence holder	* 23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	No Change - Statutorily Set
425	Theft, loss etc.of certificate or summary	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
426	Notification of change of name or alteration of rules of club	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
427	Change of relevant registered address of club	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
428	Theft, loss etc.of temporary event notice	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
429	Theft, loss etc.of personal licence	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
430	Duty to notify change of name or address	* 10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	No Change - Statutorily Set
431	Right of freeholder etc.to be notified of licensing matters	* 21.00	0.00	21.00	0.00	0.00	0.00%	21.00	0.00	21.00	No Change - Statutorily Set
432	Application to vary premises licence at community premises to include alternative licence condition	* 23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	No Change - Statutorily Set
433	Application for minor variation	* 89.00	0.00	89.00	0.00	0.00	0.00%	89.00	0.00	89.00	No Change - Statutorily Set
	Hypnotism Fees and Charges										
	Single Performance License										
	Process step										
434	Receive, validate and record application - form, insurance, references and synopsis	* 17.52	0.00	17.52				17.52	0.00	17.52	
435	Receive, check and record fee	* 8.76	0.00	8.76				8.76	0.00	8.76	
436	Consultation MPS	* 17.52	0.00	17.52				17.52	0.00	17.52	
437	Consultation Enforcement Officer	* 4.38	0.00	4.38				4.38	0.00	4.38	
438	Consultation Other Previous Authorising Authorities x 3	* 26.28	0.00	26.28				26.28	0.00	26.28	
439	Confirmation of professional membership	* 8.76	0.00	8.76				8.76	0.00	8.76	
440	Site Visit	* 41.76	0.00	41.76				41.76	0.00	41.76	
441	Report back	* 20.88	0.00	20.88				20.88	0.00	20.88	
442	Desk top review of synopsis	* 10.44	0.00	10.44				10.44	0.00	10.44	
443	Prepare consent	* 8.76	0.00	8.76				8.76	0.00	8.76	
444	Check and authorise consent	* 10.44	0.00	10.44				10.44	0.00	10.44	
	Hypnotism Fees and Charges										
	Multiple Performances License										
	Process step										
445	Receive, validate and record application - form, insurance, references and synopsis	* 17.52	0.00	17.52				17.52	0.00	17.52	
446	Receive, check and record fee	* 8.76	0.00	8.76				8.76	0.00	8.76	
447	Consultation MPS	* 17.52	0.00	17.52				17.52	0.00	17.52	
448	Consultation Enforcement Officer	* 4.38	0.00	4.38				4.38	0.00	4.38	
449	Consultation Other Previous Authorising Authorities x 3	* 26.28	0.00	26.28				26.28	0.00	26.28	

New simplified fee structure to replace old one

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
450	Confirmation of professional membership	*							8.76	0.00	8.76	
451	Site Visit	*							41.76	0.00	41.76	
452	Report back	*							20.88	0.00	20.88	
453	Desk top review of synopsis	*							10.44	0.00	10.44	
454	Prepare consent	*							8.76	0.00	8.76	
455	Check and authorise consent	*							10.44	0.00	10.44	
456	During performance compliance inspection	*							62.64	0.00	62.64	
457	Report back	*							20.88	0.00	20.88	
458	Licences - Special treatment premises- Category 1 Laser treatment	*	518.50	0.00	518.50	9.33	9.33	1.80%	527.83	0.00	527.83	
459	Licences - Special treatment premises- Category 2 electrical, tattooing, body piercing etc.	*	370.00	0.00	370.00	6.66	6.66	1.80%	376.66	0.00	376.66	
460	Licences - Special treatment premises- Category 3 massage, manicure, pedicure , tanning etc	*	259.00	0.00	259.00	4.66	4.66	1.80%	263.66	0.00	263.66	
461	Licences - Special treatment premises- Category 4 ear lobe and nostril piercing	*	111.00	0.00	111.00	2.00	2.00	1.80%	113.00	0.00	113.00	
462	Licences - Special treatment premises- Category 1 Laser treatment - Renewal	*	518.50	0.00	518.50	9.33	9.33	1.80%	527.83	0.00	527.83	
463	Licences - Special treatment premises- Category 2 electrical, tattooing, body piercing etc. - Renewal	*	370.00	0.00	370.00	6.66	6.66	1.80%	376.66	0.00	376.66	
464	Licences - Special treatment premises- Category 3 massage, manicure, pedicure , tanning etc - Renewal	*	259.00	0.00	259.00	4.66	4.66	1.80%	263.66	0.00	263.66	
465	Licences - Special treatment premises- Category 4 ear lobe and nostril piercing - Renewal	*	111.00	0.00	111.00	2.00	2.00	1.80%	113.00	0.00	113.00	
466	Licences - Special treatment premises- Category 1 Laser treatment - Transfer	*	518.50	0.00	518.50	9.33	9.33	1.80%	527.83	0.00	527.83	
467	Licences - Special treatment premises- Category 2 electrical, tattooing, body piercing etc. - Transfer	*	369.50	0.00	369.50	6.65	6.65	1.80%	376.15	0.00	376.15	
468	Licences - Special treatment premises- Category 3 massage, manicure, pedicure , tanning etc - Transfer	*	259.00	0.00	259.00	4.66	4.66	1.80%	263.66	0.00	263.66	
469	Licences - Special treatment premises- Category 4 ear lobe and nostril piercing - Transfer	*	111.00	0.00	111.00	2.00	2.00	1.80%	113.00	0.00	113.00	Inflationary Increase and rounded
470	Licences - Special treatment premises- health and safety at work change of practitioner	*	79.00	0.00	79.00	1.42	1.42	1.80%	80.42	0.00	80.42	
471	Licences - Animals (a) Dog Breeders	*	228.40	0.00	228.40	4.11	4.11	1.80%	232.51	0.00	232.51	
472	Licences - Animals (b) Riding Establishments	*	630.80	0.00	630.80	11.35	11.35	1.80%	642.15	0.00	642.15	
473	Licences - Animals (c) Animal Boarding	*	433.20	0.00	433.20	7.80	7.80	1.80%	441.00	0.00	441.00	
474	Licences - Animals (d) Pet Shops	*	326.10	0.00	326.10	5.87	5.87	1.80%	331.97	0.00	331.97	
475	Licences - Animals (e) Dangerous Wild Animals	*	441.90	0.00	441.90	7.95	7.95	1.80%	449.85	0.00	449.85	
476	Licences - Performing animals	*	227.30	0.00	227.30	4.09	4.09	1.80%	231.39	0.00	231.39	
477	Licences - New Sex Shop Licence	*	3,500.00	0.00	3,500.00	63.00	63.00	1.80%	3,563.00	0.00	3,563.00	
478	Licences - Sex Shop - Renewal	*	2,500.00	0.00	2,500.00	45.00	45.00	1.80%	2,545.00	0.00	2,545.00	
479	Licences - Safety at sports ground Act- fees charged on officer time spent processing application (Inc Explosives)	*	185.00	0.00	185.00	3.33	3.33	1.80%	188.33	0.00	188.33	
480	Licences - Auction Rooms Registration	*	555.00	0.00	555.00	9.99	9.99	1.80%	564.99	0.00	564.99	
481	Licences - Occasional Sales- up to 50 stalls/vehicles/pitches	*	119.00	0.00	119.00	2.14	2.14	1.80%	121.14	0.00	121.14	
482	Licences - Occasional Sales- 51-150 stalls/vehicles/pitches	*	189.00	0.00	189.00	3.40	3.40	1.80%	192.40	0.00	192.40	
483	Licences - Occasional Sales- over 150 stalls/vehicles/pitches	*	326.00	0.00	326.00	5.87	5.87	1.80%	331.87	0.00	331.87	
484	Scrap metal Site License (Time spent - minutes) - New	*	420.00	0.00	420.00	7.56	7.56	1.80%	427.56	0.00	427.56	
485	Scrap metal Site License (Time spent - minutes) - Renewal	*	320.00	0.00	320.00	100.00	100.00	31.25%	420.00	0.00	420.00	Increase to £420 rationale is that the renewals are every three years. The process for renewal is exactly the same as for a new application and there for amount of fee should be the same.
486	Scrap metal Site License (Time spent - minutes) - Variation	*	155.00	0.00	155.00	2.79	2.79	1.80%	157.79	0.00	157.79	Inflationary Increase and rounded
487	Scrap metal Collectors License (Time spent - minutes) - New	*	250.00	0.00	250.00	4.50	4.50	1.80%	254.50	0.00	254.50	
488	Scrap metal Collectors License (Time spent - minutes) - Renewal	*	170.00	0.00	170.00	80.00	80.00	47.06%	250.00	0.00	250.00	Increase to £250 rationale is that the renewals are every three years. The process for renewal is exactly the same as for a new application and therefore amount of fee should be the same.
489	Scrap metal Collectors License (Time spent - minutes) - Variation	*	105.00	0.00	105.00	1.89	1.89	1.80%	106.89	0.00	106.89	
490	Buy With Confidence - Application	**	108.00	21.60	129.60	1.94	0.00	1.80%	109.94	21.99	129.60	
491	Buy With Confidence - Renewal	**	108.00	21.60	129.60	1.94	0.00	1.80%	109.94	21.99	129.60	
492	Registration - Lotteries	*	56.50	0.00	56.50	1.02	1.02	1.81%	57.52	0.00	57.52	Inflationary Increase and rounded
493	Registration - Lotteries renewal	*	56.50	0.00	56.50	1.02	1.02	1.81%	57.52	0.00	57.52	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change	
		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)		
	New Regional Casino premises licence											
494	Application for a provisional statement	*	15,000.00	0.00	15,000.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	No Change - Statutorily Set
495	Application for a new premises licence	*	15,000.00	0.00	15,000.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	No Change - Statutorily Set
496	Application to vary a new premises licence	*	7,500.00	0.00	7,500.00	0.00	0.00	0.00%	7,500.00	0.00	7,500.00	No Change - Statutorily Set
497	Application to transfer a premises licence	*	6,500.00	0.00	6,500.00	0.00	0.00	0.00%	6,500.00	0.00	6,500.00	No Change - Statutorily Set
498	Application for a new premises licence with Provisional Statement	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change - Statutorily Set
499	Annual fee	*	15,000.00	0.00	15,000.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	No Change - Statutorily Set
500	Reinstatement of a licence	*	6,500.00	0.00	6,500.00	0.00	0.00	0.00%	6,500.00	0.00	6,500.00	No Change - Statutorily Set
501	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No Change - Statutorily Set
502	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No Change - Statutorily Set
	New Large Casino premises licence											
503	Application for a provisional statement	*	10,000.00	0.00	10,000.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	No Change - Statutorily Set
504	Application for a new premises licence	*	10,000.00	0.00	10,000.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	No Change - Statutorily Set
505	Application to vary a new premises licence	*	5,000.00	0.00	5,000.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	No Change - Statutorily Set
506	Application to transfer a premises licence	*	2,150.00	0.00	2,150.00	0.00	0.00	0.00%	2,150.00	0.00	2,150.00	No Change - Statutorily Set
507	Application for a new premises licence with Provisional Statement	*	5,000.00	0.00	5,000.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	No Change - Statutorily Set
508	Annual fee	*	10,000.00	0.00	10,000.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	No Change - Statutorily Set
509	Reinstatement of a licence	*	2,150.00	0.00	2,150.00	0.00	0.00	0.00%	2,150.00	0.00	2,150.00	No Change - Statutorily Set
510	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No Change - Statutorily Set
511	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No Change - Statutorily Set
	New Small Casino premises licence											
512	Application for a provisional statement	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change - Statutorily Set
513	Application for a new premises licence	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change - Statutorily Set
514	Application to vary a new premises licence	*	4,000.00	0.00	4,000.00	0.00	0.00	0.00%	4,000.00	0.00	4,000.00	No Change - Statutorily Set
515	Application to transfer a premises licence	*	1,800.00	0.00	1,800.00	0.00	0.00	0.00%	1,800.00	0.00	1,800.00	No Change - Statutorily Set
516	Application for a new premises licence with Provisional Statement	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	No Change - Statutorily Set
517	Annual fee	*	5,000.00	0.00	5,000.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	No Change - Statutorily Set
518	Reinstatement of a licence	*	1,800.00	0.00	1,800.00	0.00	0.00	0.00%	1,800.00	0.00	1,800.00	No Change - Statutorily Set
519	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No Change - Statutorily Set
520	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No Change - Statutorily Set
	Converted Casino premises licence											
521	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change - Statutorily Set
522	Non-Fast track conversion application	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No Change - Statutorily Set
523	Application to vary a new premises licence	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No Change - Statutorily Set
524	Application to transfer a premises licence	*	1,350.00	0.00	1,350.00	0.00	0.00	0.00%	1,350.00	0.00	1,350.00	No Change - Statutorily Set
525	Annual fee	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	No Change - Statutorily Set
526	Reinstatement of a licence	*	1,350.00	0.00	1,350.00	0.00	0.00	0.00%	1,350.00	0.00	1,350.00	No Change - Statutorily Set
527	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No Change - Statutorily Set
528	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No Change - Statutorily Set
	Bingo premises licence											
529	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change - Statutorily Set
530	Non -Fast track conversion application	*	1,750.00	0.00	1,750.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	No Change - Statutorily Set
531	Application for a provisional statement	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No Change - Statutorily Set
532	Application for a new premises licence	*	3,500.00	0.00	3,500.00	0.00	0.00	0.00%	3,500.00	0.00	3,500.00	No Change - Statutorily Set
533	Application to vary a new premises licence	*	1,750.00	0.00	1,750.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	No Change - Statutorily Set
534	Application to transfer a premises licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No Change - Statutorily Set
535	Application for a new premises licence with Provisional Statement	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No Change - Statutorily Set
536	Annual fee	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No Change - Statutorily Set
537	Reinstatement of a licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No Change - Statutorily Set
538	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No Change - Statutorily Set
539	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No Change - Statutorily Set
	Betting premises (other) licence											
540	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No change - Currently set at the maximum
541	Non -Fast track conversion application	*	1,750.00	0.00	1,750.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	No change - Currently set at the maximum
542	Application for a provisional statement	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	No change - Currently set at the maximum

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
543	Application for a new premises licence	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	No change - Currently set at the maximum
544	Application to vary a new premises licence	1,500.00	0.00	1,500.00	0.00	0.00	0.00%	1,500.00	0.00	1,500.00	No change - Currently set at the maximum
545	Application to transfer a premises licence	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No change - Currently set at the maximum
546	Application for a new premises licence with Provisional Statement	1,500.00	0.00	1,500.00	0.00	0.00	0.00%	1,500.00	0.00	1,500.00	No change - Currently set at the maximum
547	Annual fee	600.00	0.00	600.00	0.00	0.00	0.00%	600.00	0.00	600.00	No change - Currently set at the maximum
548	Reinstatement of a licence	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No change - Currently set at the maximum
549	Copy of licence	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No change - Currently set at the maximum
550	Notification of change of details	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No change - Currently set at the maximum
	Betting premises (track) licence										
551	Fast track conversion application	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No change - Currently set at the maximum
552	Non -Fast track conversion application	1,250.00	0.00	1,250.00	0.00	0.00	0.00%	1,250.00	0.00	1,250.00	No change - Currently set at the maximum
553	Application for a provisional statement	2,500.00	0.00	2,500.00	0.00	0.00	0.00%	2,500.00	0.00	2,500.00	No change - Currently set at the maximum
554	Application for a new premises licence	2,500.00	0.00	2,500.00	0.00	0.00	0.00%	2,500.00	0.00	2,500.00	No change - Currently set at the maximum
555	Application to vary a new premises licence	1,250.00	0.00	1,250.00	0.00	0.00	0.00%	1,250.00	0.00	1,250.00	No change - Currently set at the maximum
556	Application to transfer a premises licence	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	No change - Currently set at the maximum
557	Application for a new premises licence with Provisional Statement	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	No change - Currently set at the maximum
558	Annual fee	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No change - Currently set at the maximum
559	Reinstatement of a licence	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	No change - Currently set at the maximum
560	Copy of licence	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No change - Currently set at the maximum
561	Notification of change of details	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No change - Currently set at the maximum
	Adult Gaming Centre premises licence										
562	Fast track conversion application	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No change - Currently set at the maximum
563	Non -Fast track conversion application	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No change - Currently set at the maximum
564	Application for a provisional statement	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No change - Currently set at the maximum
565	Application for a new premises licence	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No change - Currently set at the maximum
566	Application to vary a new premises licence	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No change - Currently set at the maximum
567	Application to transfer a premises licence	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No change - Currently set at the maximum
568	Application for a new premises licence with Provisional Statement	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No change - Currently set at the maximum
569	Annual fee	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No change - Currently set at the maximum
570	Reinstatement of a licence	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	No change - Currently set at the maximum
571	Copy of licence	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No change - Currently set at the maximum
572	Notification of change of details	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No change - Currently set at the maximum
	Family entertainment centre premises licence										
573	Fast track conversion application	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No change - Currently set at the maximum
574	Non -Fast track conversion application	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No change - Currently set at the maximum
575	Application for a provisional statement	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No change - Currently set at the maximum
576	Application for a new premises licence	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	No change - Currently set at the maximum
577	Application to vary a new premises licence	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No change - Currently set at the maximum
578	Application to transfer a premises licence	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	No change - Currently set at the maximum
579	Application for a new premises licence with Provisional Statement	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	No change - Currently set at the maximum
580	Annual fee	750.00	0.00	750.00	0.00	0.00	0.00%	750.00	0.00	750.00	No change - Currently set at the maximum
581	Reinstatement of a licence	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	No change - Currently set at the maximum
582	Copy of licence	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No change - Currently set at the maximum
583	Notification of change of details	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	No change - Currently set at the maximum
	Events										
584	Park use - non commercial (small event - less than 200 people attending (fundraising sponsored events))	68.00	0.00	68.00	1.00	1.00	1.47%	69.00	0.00	69.00	
585	Park use - non-commercial fundraising event - walks and bike rides up to 50 people	21.00	0.00	21.00	0.40	0.40	1.90%	21.40	0.00	21.40	
586	Park use - non-commercial up to 2,500 people (no entry fee)	567.00	0.00	567.00	10.00	10.00	1.76%	577.00	0.00	577.00	
587	Park use - non-commercial up to 5,000 people (no entry fee)	911.00	0.00	911.00	16.00	16.00	1.76%	927.00	0.00	927.00	
588	Public liability cover for non commercial park use - up to £2 million	20.00	0.00	20.00	0.40	0.40	2.00%	20.40	0.00	20.40	
589	Park use commercial - category 1 Est. attendance up to 2,500 (8hours)	981.00	0.00	981.00	18.00	18.00	1.83%	999.00	0.00	999.00	
590	Park use commercial - category 2 Est. attendance over 5000(8hours)	1,709.00	0.00	1,709.00	31.00	31.00	1.81%	1,740.00	0.00	1,740.00	Inflationary Increase and rounded
591	Use of Premises Licence (Commercial) where applicable up to 5,000	567.00	0.00	567.00	10.00	10.00	1.76%	577.00	0.00	577.00	
592	Use of Premises Licence (Commercial) where applicable up to 10,000	1,792.00	0.00	1,792.00	32.00	32.00	1.79%	1,824.00	0.00	1,824.00	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service	*	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
593	Use of Premises Licence (Commercial) where applicable up to 15,000	*	3,590.00	0.00	3,590.00	65.00	65.00	1.81%	3,655.00	0.00	3,655.00	
594	Park use (Non-animal Circus) - Small - up to 500 seats per performance day	*	245.00	0.00	245.00	4.00	4.00	1.63%	249.00	0.00	249.00	
595	Park use (Non-animal Circus) - Large - over 500 seats per performance day	*	415.00	0.00	415.00	7.00	7.00	1.69%	422.00	0.00	422.00	
596	All Event Organisers incl. Fairs & Circuses - Non performance day - per day	*	120.00	0.00	120.00	2.00	2.00	1.67%	122.00	0.00	122.00	
597	Park use by Fairs - Small Fair per day (6 or less adult rides)	*	369.00	0.00	369.00	7.00	7.00	1.90%	376.00	0.00	376.00	
598	Park use by Fairs - Large Fair per day (7 or more adult rides)	*	472.00	0.00	472.00	9.00	9.00	1.91%	481.00	0.00	481.00	
	Park use - Events (non commercial and commercial) - Negotiable								Negotiable			New charge - negotiable charge based on Council input, support & associated resource implications
	Park Sports											
599	Parks - Cricket pitch only - Adults	**	285.83	57.17	343.00	5.15	6.00	1.80%	290.98	58.20	349.00	
600	Parks - Cricket pitch only - Junior	**	143.33	28.67	172.00	2.58	3.00	1.80%	145.91	29.18	175.00	
601	Parks - Cricket pitch only - Adults - (Season - Up to 40 Matches)	*	11,137.00	0.00	11,137.00	200.47	200.00	1.80%	11,337.47	0.00	11,337.00	
602	Parks - Cricket pitch only - Juniors - (Season - Up to 40 matches)	*	5,571.00	0.00	5,571.00	100.28	100.00	1.80%	5,671.28	0.00	5,671.00	
603	Parks - Football pitch only - Adults	**	131.67	26.33	158.00	2.37	3.00	1.80%	134.04	26.81	161.00	
604	Parks - Football pitch only - Juniors/9v9	**	59.17	11.83	71.00	1.06	1.00	1.80%	60.23	12.05	72.00	
605	Parks - Football pitch only - Mini Soccer	**	30.83	6.17	37.00	0.56	1.00	1.81%	31.39	6.28	38.00	
606	Parks - Football pitch only - Adults - (Season - Up to 30 matches)	*	3,812.00	0.00	3,812.00	68.62	69.00	1.80%	3,880.62	0.00	3,881.00	
607	Parks - Football pitch only - Junior/9v9 - (Season - Up to 30 matches)	*	1,669.00	0.00	1,669.00	30.04	30.00	1.80%	1,699.04	0.00	1,699.00	Inflationary Increase and rounded
608	Parks - Football pitch only - Mini - (Season - Up to 30 matches)	*	723.00	0.00	723.00	13.01	13.00	1.80%	736.01	0.00	736.00	
609	Parks - Rugby Pitch - Adults - 30 matches	*	3,569.00	0.00	3,569.00	64.24	64.00	1.80%	3,633.24	0.00	3,633.00	
610	Parks - Rugby Pitch - Junior - 30 matches	*	3,569.00	0.00	3,569.00	64.24	64.00	1.80%	3,633.24	0.00	3,633.00	
611	Parks - Rugby Pitch - Mini - 30 matches	*	1,790.00	0.00	1,790.00	32.22	32.00	1.80%	1,822.22	0.00	1,822.00	
612	Parks - Bowling Greens - club rental price per green (With Automated Watering)	*	10,197.00	0.00	10,197.00	183.55	184.00	1.80%	10,380.55	0.00	10,381.00	
613	Parks - Bowling Greens - club rental price per green	*	12,331.00	0.00	12,331.00	221.96	222.00	1.80%	12,552.96	0.00	12,553.00	
614	Parks - Bowling - Pavilion	*	1,250.00	0.00	1,250.00	22.50	23.00	1.80%	1,272.50	0.00	1,273.00	
615	Hourly tennis charge per court (full rate)	**	4.25	0.85	5.10	0.00	0.00	0.00%	4.25	0.85	5.10	Retain at £4.25 excl VAT
616	Hourly tennis charge per court (discounted rate)	**	2.58	0.52	3.10	0.27	0.32	10.47%	2.85	0.57	3.42	Retain at £2.85 excl VAT
	Ranger Services											
617	Education charges: School groups (half day)	*	85.00	0.00	85.00	1.53	2.00	1.80%	86.53	0.00	87.00	
618	Education charges: School groups (full day)	*	139.00	0.00	139.00	2.50	3.00	1.80%	141.50	0.00	142.00	
619	Education: Community groups (per person per 2 hours session)	*	2.50	0.00	2.50	0.05	0.50	2.00%	2.55	0.00	3.00	
620	Education: Other (per person)	*	38.00	0.00	38.00	0.68	1.00	1.79%	38.68	0.00	39.00	
621	Barking Park: Visitor Centre Room Hire: Commercial: Main Hall per hour (min charge 1.5 hrs)	*	17.00	0.00	17.00	0.31	0.00	1.82%	17.31	0.00	17.00	
622	Barking Park: Visitor Centre Room Hire: Non Commercial: Main Hall per hour (min charge 1.5 hrs)	*	11.00	0.00	11.00	0.20	0.00	1.82%	11.20	0.00	11.00	
623	Barking Park: Visitor Centre Room Hire: Commercial: Seminar room per hour (min charge 1.5 hrs)	*	9.00	0.00	9.00	0.16	0.00	1.78%	9.16	0.00	9.00	Inflationary Increase and rounded
624	Barking Park: Visitor Centre Room Hire: Non Commercial: Seminar room per hour (min charge 1.5 hrs)	*	7.00	0.00	7.00	0.13	0.00	1.86%	7.13	0.00	7.00	
625	Barking Park: Visitor Centre Kids Parties (Self managed per person per hr) (min charge 10 people)	*	5.00	0.00	5.00	0.09	0.00	1.80%	5.09	0.00	5.00	
626	Barking Park: Visitor Centre Kids Parties (Ranger managed per person per hr) (min charge 10 people)	*	6.00	0.00	6.00	0.11	0.00	1.83%	6.11	0.00	6.00	
627	Millennium Centre - Non Commercial - Hire of Classroom	*	11.00	0.00	11.00	0.20	0.00	1.82%	11.20	0.00	11.00	
628	Millennium Centre - Commercial - Hire of Classroom	*	17.00	0.00	17.00	0.31	0.00	1.82%	17.31	0.00	17.00	
629	Millennium Centre/Barking Park Centre - Out of Hours Hire	*	43.00	0.00	43.00	0.77	1.00	1.79%	43.77	0.00	44.00	
	PARKING											
	On Street Parking Services											
630	Resident permits (Price band A) (Electric car) - 1st vehicle	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
631	Resident permits (Price band A) (Electric car) - 2nd vehicle	*	20.50	0.00	20.50	0.00	0.00	0.00%	20.50	0.00	20.50	
632	Resident permits (Price band A) (Electric car) - 3rd	*	41.00	0.00	41.00	0.00	0.00	0.00%	41.00	0.00	41.00	
633	Resident permits (Price band A) (Electric car) - 4th and subsequent	*	0.00	0.00		41.00			41.00		41.00	
634	Resident permits (Price band B) (1100 cc or less) - 1st vehicle	*	20.50	0.00	20.50	2.05	2.05	10.00%	22.55	0.00	22.55	
635	Resident permits (Price band B) (1100 cc or less) - 2nd vehicle	*	41.00	0.00	41.00	5.61	5.61	13.68%	46.61	0.00	46.61	

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636	Resident permits (Price band B) (1100 cc or less) - 3rd	*	61.50	0.00	61.50	19.68	19.68	32.00%	81.18	0.00	81.18	New fees structure based on emission as oppose to engine size
637	Resident permits (Price band B) (1100 cc or less) - 4th and subsequent	*	0.00	0.00	0.00	87.95	87.95		87.95		87.95	
638	Resident permits (Price band C) (1101-1300 cc)- 1st vehicle	*	25.70	0.00	25.70	(3.15)	(3.15)	-12.26%	22.55	0.00	22.55	
639	Resident permits (Price band C) (1101-1300 cc) - 2nd vehicle	*	51.50	0.00	51.50	(4.89)	(4.89)	-9.50%	46.61	0.00	46.61	
640	Resident permits (Price band C) (1101-1300 cc) - 3rd	*	72.00	0.00	72.00	9.18	9.18	12.75%	81.18	0.00	81.18	
641	Resident permits (Price band C) (1101-1300 cc) - 4th and subsequent	*	0.00	0.00	0.00	87.95	87.95		87.95		87.95	
642	Resident permits (Price band D) (1301 to 1600 cc) - 1st vehicle	*	31.00	0.00	31.00	(2.73)	(2.73)	-8.81%	28.27	0.00	28.27	
643	Resident permits (Price band D) (1301 to 1600 cc) - 2nd vehicle	*	61.50	0.00	61.50	0.81	0.81	1.32%	62.31	0.00	62.31	
644	Resident permits (Price band D) (1301 to 1600 cc) - 3rd	*	82.00	0.00	82.00	13.04	13.04	15.90%	95.04	0.00	95.04	
645	Resident permits (Price band D) (1301 to 1600 cc) - 4th and subsequent	*	0.00	0.00	0.00	102.96	102.96		102.96		102.96	
646	Resident permits (Price band E) (1601 to 1800 cc) - 1st vehicle	*	36.00	0.00	36.00	(1.90)	(1.90)	-5.28%	34.10	0.00	34.10	
647	Resident permits (Price band E) (1601 to 1800 cc) - 2nd vehicle	*	72.00	0.00	72.00	2.41	2.41	3.35%	74.41	0.00	74.41	
648	Resident permits (Price band E) (1601 to 1800 cc) - 3rd	*	92.50	0.00	92.50	15.74	15.74	17.02%	108.24	0.00	108.24	
649	Resident permits (Price band E) (1601 to 1800 cc) - 4th and subsequent	*	0.00	0.00	0.00	117.26	117.26		117.26		117.26	
650	Resident permits (Price band F) (1801 to 2000 cc) - 1st vehicle	*	41.00	0.00	41.00	2.20	2.20	5.37%	43.20	0.00	43.20	
651	Resident permits (Price band F) (1801 to 2000 cc) - 2nd vehicle	*	82.00	0.00	82.00	5.12	5.12	6.24%	87.12	0.00	87.12	
652	Resident permits (Price band F) (1801 to 2000 cc) - 3rd	*	102.50	0.00	102.50	19.60	19.60	19.12%	122.10	0.00	122.10	
653	Resident permits (Price band F) (1801 to 2000 cc) - 4th and subsequent	*	0.00	0.00	0.00	132.28	132.28		132.28		132.28	
654	Resident permits (Price band G) (2001 to 3000 cc) - 1st vehicle	*	51.50	0.00	51.50	(2.30)	(2.30)	-4.47%	49.20	0.00	49.20	
655	Resident permits (Price band G) (2001 to 3000 cc) - 2nd vehicle	*	102.50	0.00	102.50	(3.28)	(3.28)	-3.20%	99.22	0.00	99.22	
656	Resident permits (Price band G) (2001 to 3000 cc) - 3rd	*	113.00	0.00	113.00	22.30	22.30	19.73%	135.30	0.00	135.30	
657	Resident permits (Price band G) (2001 to 3000 cc) - 4th and subsequent	*	0.00	0.00	0.00	146.58	146.58		146.58		146.58	
658	Resident permits (Price band H) (3001+ cc)- 1st vehicle	*	61.50	0.00	61.50	12.30	12.30	20.00%	73.80	0.00	73.80	
659	Resident permits (Price band H) (3001+ cc) - 2nd vehicle	*	123.00	0.00	123.00	25.83	25.83	21.00%	148.83	0.00	148.83	
660	Resident permits (Price band H) (3001+ cc) - 3rd	*	123.00	0.00	123.00	39.36	39.36	32.00%	162.36	0.00	162.36	
661	Resident permits (Price band H) (3001+ cc) - 4th and subsequent vehicle	*	0.00	0.00	0.00	175.89	175.89		175.89	0.00	175.89	
662	Parking Waiver - Daily	*							30.00	0.00	30.00	
663	Parking Waiver - Weekly	*							100.00	0.00	100.00	
664	Domestic carer permit - Year	*							80.00	0.00	80.00	
665	Domestic carer permit - 6 months	*							120.00	0.00	120.00	
666	Vehicle release from locked car park location	*							150.00	0.00	150.00	
667	Car Club annual permit	*							1,000.00	0.00	1,000.00	
											0.00	
	Traffic Management orders										0.00	
668	o Change to traffic management order - £1,500	*							1,500.00	0.00	1,500.00	
669	o Traffic Management order revoke - £1,500	*							1,500.00	0.00	1,500.00	
670	o Traffic Management order; Temporary - £3,500	*							3,500.00	0.00	3,500.00	
671	o Traffic Management order; Experimental - £3,500	*							3,500.00	0.00	3,500.00	
672	o Traffic Management order; Permanent - £4,000	*							4,000.00	0.00	4,000.00	
673	Signs and Lines infrastructure implementation per metre	*							550.00	0.00	550.00	
674	New parking post / plate	*							150.00	0.00	150.00	
675	Implementation / Removal of new bay markings	*							150.00	0.00	150.00	
676	Implementation of personalised Disabled Bay	*							350.00	0.00	350.00	
677	Temporary permit	*							20.40	0.00	20.40	
678	Visitor Voucher (Book of 10) 4 Hours	*							7.50	0.00	7.50	
679	Visitor Voucher (Book of 10) 1 day	*							13.80	0.00	13.80	
680	Business / Trade Permit	*							313.20	0.00	313.20	
681	Doctors Permit	*							320.40	0.00	320.40	
	Off-street Parking New Model											
	Major (London Road Multi-Storey)											
682	30 min	*							N/A	0.00	N/A	
683	upto 1 hr	*							N/A	0.00	N/A	
684	0-2 hrs	*							2.00	0.00	2.00	
685	3-4 hrs	*							3.50	0.00	3.50	
686	4-6 hours	*							5.50	0.00	5.50	
687	6 -12 hours	*							9.00	0.00	9.00	
688	all day	*							16.00	0.00	16.00	
689	Overnight (8pm - 8am)	*							5.50	0.00	5.50	

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	Major											
690	30 min	*							Free	0.00	Free	New simplified fee structure to replace old one
691	upto 1 hr	*							1.00	0.00	1.00	
692	0-2 hrs	*							3.00	0.00	3.00	
693	3-4 hrs	*							6.50	0.00	6.50	
694	4-6 hours	*							N/A	0.00	N/A	
695	6 -12 hours	*							N/A	0.00	N/A	
696	all day	*							N/A	0.00	N/A	
697	Overnight (8pm - 8am)	*							N/A	0.00	N/A	
	District (The Mall Multi-Storey)											
698	30 min	*							N/A	0.00	N/A	New simplified fee structure to replace old one
699	upto 1 hr	*							0.50	0.00	0.50	
700	0-2 hrs	*							1.00	0.00	1.00	
701	3-4 hrs	*							3.00	0.00	3.00	
702	4-6 hours	*							4.00	0.00	4.00	
703	6 -12 hours	*							5.50	0.00	5.50	
704	all day	*							9.00	0.00	9.00	
705	Overnight (8pm - 8am)	*							5.50	0.00	5.50	
	District											
706	30 min	*							Free	0.00	Free	New simplified fee structure to replace old one
707	upto 1 hr	*							0.50	0.00	0.50	
708	0-2 hrs	*							1.00	0.00	1.00	
709	3-4 hrs	*							1.50	0.00	1.50	
710	4-6 hours	*							N/A	0.00	N/A	
711	6 -12 hours	*							N/A	0.00	N/A	
712	all day	*							N/A	0.00	N/A	
713	Overnight (8pm - 8am)	*							N/A	0.00	N/A	
	On-street Parking New Model											
	Major											
714	30 min	*							Free	0.00	Free	New simplified fee structure to replace old one
715	upto 1 hr	*							1.00	0.00	1.00	
716	0-2 hrs	*							3.00	0.00	3.00	
717	3-4 hrs	*							7.00	0.00	7.00	
718	Overnight (8pm - 8am)	*							N/A	0.00	N/A	
	District											
719	30 min	*							Free	0.00	Free	New simplified fee structure to replace old one
720	upto 1 hr	*							0.50	0.00	0.50	
721	0-2 hrs	*							1.00	0.00	1.00	
722	3-4 hrs	*							2.00	0.00	2.00	
723	Overnight (8pm - 8am)	*							N/A	0.00	N/A	
	Season Tickets Major (6am - 8pm)											
724	3 months	*							175.00	0.00	175.00	New simplified fee structure to replace old one
725	6 months	*							318.00	0.00	318.00	
726	12 months	*							583.00	0.00	583.00	
	Season Tickets Major (8pm - 8am)											
727	3 months	*							60.00	0.00	60.00	New simplified fee structure to replace old one
728	6 months	*							110.00	0.00	110.00	
729	12 months	*							199.00	0.00	199.00	
	Season Tickets Major (24/7)											
730	3 months	*							228.00	0.00	228.00	New simplified fee structure to replace old one
731	6 months	*							411.00	0.00	411.00	

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732	12 months	*							776.00	0.00	776.00	
	Season Tickets District (24/7)											
733	3 months	*							75.20	0.00	75.20	
734	6 months	*							140.00	0.00	140.00	New simplified fee structure to replace old one
735	12 months	*							261.00	0.00	261.00	
	Associate Permit											
736	4 months	*							106.00	0.00	106.00	New simplified fee structure to replace old one
737	6 months	*							153.00	0.00	153.00	
738	12 months	*							280.00	0.00	280.00	
	Essential work permit											
739	12 months	*							250.00	250.00	250.00	New simplified fee structure to replace old one
	Bay Suspension / Dispensation											
740	Daily (per bay)	*							65.00	65.00	65.00	New simplified fee structure to replace old one
741	Weekly (per bay)	*							195.00	195.00	195.00	
	Licences											
742	Other income - Pollution - Seizure of Equipment by Noise Patrol -Fee for reclamation of property (NON-BUSINESS)	*	213.00	0.00	213.00	3.83	3.83	1.80%	216.83	0.00	216.83	Inflationary Increase and rounded
743	Dog Warden Service - Stray Dog Collection	*	82.00	0.00	82.00	1.48	2.00	1.80%	83.48	0.00	84.00	
744	Dog Warden Service - Administration Fee	*	28.00	0.00	28.00	0.50	0.50	1.79%	28.50	0.00	28.50	
745	Dog Warden Service - Cost Per Night in Kennel	*	28.00	0.00	28.00	0.50	0.50	1.79%	28.50	0.00	28.50	
746	Micro chip implants - Implant and registration with national pet register per animal (VATABLE)	**	9.17	1.83	11.00	0.17	0.50	1.85%	9.34	1.87	11.50	
	Street Trading Services											
747	Street Trading Charges - 2 metres+ -	*	330.00	0.00	330.00	5.94	5.94	1.80%	335.94	0.00	335.94	Inflationary Increase and rounded
748	1 to 2 metres -	*	263.00	0.00	263.00	4.73	4.73	1.80%	267.73	0.00	267.73	
749	Small area (-1 metre).	*	208.00	0.00	208.00	3.74	3.74	1.80%	211.74	0.00	211.74	
750	Mobile Catering Vans -	*	330.00	0.00	330.00	5.94	5.94	1.80%	335.94	0.00	335.94	
751	Leaflet Distribution - Main Distributor - First application fee & 1 day distribution	*	47.00	0.00	47.00	0.85	0.85	1.81%	47.85	0.00	47.85	
752	Leaflet Distribution - Associate licence - First application fee & 1 day distribution	*	22.00	0.00	22.00	0.40	0.40	1.82%	22.40	0.00	22.40	
753	Leaflet Distribution - Main Distributor - Renewal fee & 1 day distribution	*	36.00	0.00	36.00	0.65	0.65	1.81%	36.65	0.00	36.65	
754	Leaflet Distribution - Associate licence - Renewal fee & 1 day distribution	*	18.00	0.00	18.00	0.32	0.32	1.78%	18.32	0.00	18.32	
755	Leaflet Distribution - extra charge per day per licence (Max 6 days)	*	11.00	0.00	11.00	0.20	0.20	1.82%	11.20	0.00	11.20	
	Barking Market and Street Trading.											
	Saturdays - Card Payment											
756	Ripple Rd (Square) - price per foot including licence fee	*	4.90	0.00	4.90	0.10	0.10	2.04%	5.00	0.00	5.00	Inflationary Increase and rounded
757	East St (Top) - price per foot including licence fee	*	4.90	0.00	4.90	0.10	0.10	2.04%	5.00	0.00	5.00	
758	East St (Bottom) - price per foot including licence fee	*	4.20	0.00	4.20	0.30	0.30	7.14%	4.50	0.00	4.50	
759	Short Blue Square - price per foot including licence fee	*	4.90	0.00	4.90	0.10	0.10	2.04%	5.00	0.00	5.00	
760	Casuals (On top of charge) - price per foot including licence fee	*	5.50	0.00	5.50	0.50	0.50	9.09%	6.00	0.00	6.00	
	Saturdays - Cash Payment											
761	Ripple Rd (Square) - price per foot including licence fee	*	5.00	0.00	5.00	0.00	0.00	0.00%	5.00	0.00	5.00	Inflationary Increase and rounded
762	East St (Top) - price per foot including licence fee	*	5.00	0.00	5.00	0.00	0.00	0.00%	5.00	0.00	5.00	
763	East St (Bottom) - price per foot including licence fee	*	4.30	0.00	4.30	0.20	0.20	4.65%	4.50	0.00	4.50	
764	Short Blue Square - price per foot including licence fee	*	5.00	0.00	5.00	0.00	0.00	0.00%	5.00	0.00	5.00	
765	Casuals (On top of charge) - price per foot including licence fee	*	5.70	0.00	5.70	0.30	0.30	5.26%	6.00	0.00	6.00	
	Weekday - Card Payment											
766	Ripple Rd (Square) - price per foot including licence fee	*	3.60	0.00	3.60	0.40	0.40	11.11%	4.00	0.00	4.00	
767	East St (Top) - price per foot including licence fee	*	3.60	0.00	3.60	0.40	0.40	11.11%	4.00	0.00	4.00	

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768	East St (Bottom) - price per foot including licence fee	*	3.00	0.00	3.00	0.00	0.00	0.00%	3.00	0.00	3.00	Inflationary Increase and rounded
769	Short Blue Square - price per foot including licence fee	*	3.60	0.00	3.60	0.40	0.40	11.11%	4.00	0.00	4.00	
770	Casuals (On top of charge) - price per foot including licence fee	*	5.50	0.00	5.50	0.50	0.50	9.09%	6.00	0.00	6.00	
771	Tables & Chairs (per set) (Up to 2sq Metres)	*	5.00	0.00	5.00	0.00	0.00	0.00%	5.00	0.00	5.00	
772	Tables & Chairs (per set) (Up to 3sq Metres)	*	6.30	0.00	6.30	0.20	0.20	3.17%	6.50	0.00	6.50	
773	Fines - Late Payment	*	10.20	0.00	10.20	0.30	0.30	2.94%	10.50	0.00	10.50	
774	Fines - License Replacement	*	25.60	0.00	25.60	0.40	0.40	1.56%	26.00	0.00	26.00	
775	Fines - Late Removal of Vans	*	10.20	0.00	10.20	0.30	0.30	2.94%	10.50	0.00	10.50	
	Weekday - Cash Payment											
776	Ripple Rd (Square) - price per foot including licence fee	*	3.70	0.00	3.70	0.30	0.30	8.11%	4.00	0.00	4.00	Inflationary Increase and rounded
777	East St (Top) - price per foot including licence fee	*	3.70	0.00	3.70	0.30	0.30	8.11%	4.00	0.00	4.00	
778	East St (Bottom) - price per foot including licence fee	*	3.10	0.00	3.10	0.05	0.05	1.61%	3.15	0.00	3.15	
779	Short Blue Square - price per foot including licence fee	*	3.70	0.00	3.70	0.30	0.30	8.11%	4.00	0.00	4.00	
780	Casuals (On top of charge) - price per foot including licence fee	*	5.70	0.00	5.70	0.30	0.30	5.26%	6.00	0.00	6.00	
781	Tables & Chairs (per set) (Up to 2sq Metres)	*	5.10	0.00	5.10	0.40	0.40	7.84%	5.50	0.00	5.50	
782	Tables & Chairs (per set) (Up to 3sq Metres)	*	6.50	0.00	6.50	0.50	0.50	7.69%	7.00	0.00	7.00	
783	Fines - Late Payment	*	10.50	0.00	10.50	0.50	0.50	4.76%	11.00	0.00	11.00	
784	Fines - License Replacement	*	26.20	0.00	26.20	0.80	0.80	3.05%	27.00	0.00	27.00	
785	Fines - Late Removal of Vans	*	10.50	0.00	10.50	0.50	0.50	4.76%	11.00	0.00	11.00	
	Building Control											
786	Hourly rate for fees and charges	**	85.00	17.00	102.00	1.53	2.00	1.80%	86.53	17.31	104.00	Inflationary Increase and rounded
	Small Domestic Building, Extensions and Alterations Plan Charge											
787	Detached Building, garage carport or both, floor area not exceeding 40sqm	**	101.67	20.33	122.00	1.83	2.00	1.80%	103.50	20.70	124.00	Inflationary Increase and rounded
788	Any extension to a dwelling not exceeding 10sqm floor area no inspection charge applicable	**	432.50	86.50	519.00	7.79	9.00	1.80%	440.29	88.06	528.00	
789	Any extension to a dwelling not exceeding 40sqm floor area	**	135.83	27.17	163.00	2.44	3.00	1.80%	138.27	27.65	166.00	
790	Any extension to a dwelling exceeding 40sqm but not exceeding 60sqm floor area	**	200.00	40.00	240.00	3.60	4.00	1.80%	203.60	40.72	244.00	
791	Internal alterations e.g. Simple through lounge, chimney breast removal etc where the estimated costs is less than £2000	**	165.00	33.00	198.00	2.97	4.00	1.80%	167.97	33.59	202.00	
792	Internal alterations where the costs is between £2000 - £5000	**	251.67	50.33	302.00	4.53	5.00	1.80%	256.20	51.24	307.00	
	Small Domestic Building, Extensions and Alterations Inspection Charge											
793	Detached Building, garage carport or both, floor area not exceeding 40sqm	**	230.00	46.00	276.00	4.14	5.00	1.80%	234.14	46.83	281.00	Inflationary Increase and rounded
794	Any extension to a dwelling exceeding 10sqm but not exceeding 40sqm floor area	**	406.67	81.33	488.00	7.32	9.00	1.80%	413.99	82.80	497.00	
795	Any extension to a dwelling exceeding 40sqm but not exceeding 60sqm floor area	**	516.67	103.33	620.00	9.30	11.00	1.80%	525.97	105.19	631.00	
	Small Domestic Building, Extensions and Alterations Building Notice Charge											
796	Detached Building, garage carport or both, floor area not exceeding 40sqm	**	330.83	66.17	397.00	5.95	7.00	1.80%	336.78	67.36	404.00	Inflationary Increase and rounded
797	Any extension to a dwelling not exceeding 10sqm floor area	**	432.50	86.50	519.00	7.79	9.00	1.80%	440.29	88.06	528.00	
798	Any extension to a dwelling exceeding 10sqm but not exceeding 40sqm floor area	**	542.50	108.50	651.00	9.77	12.00	1.80%	552.27	110.45	663.00	
799	Any extension to a dwelling exceeding 40sqm but not exceeding 60sqm floor area	**	716.67	143.33	860.00	12.90	15.00	1.80%	729.57	145.91	875.00	
800	Internal alterations e.g. Simple through lounge, chimney breast removal etc where the estimated costs is less than £2000	**	165.00	33.00	198.00	2.97	4.00	1.80%	167.97	33.59	202.00	
801	Internal alterations where the costs is between £2000 - £5000	**	251.67	50.33	302.00	4.53	5.00	1.80%	256.20	51.24	307.00	
	Non habitable detached building with a total floor area not exceeding 60m2											
802	Plan Charge	**	101.67	20.33	122.00	1.83	2.00	1.80%	103.50	20.70	124.00	Inflationary Increase and rounded
803	Inspection Charge	**	344.17	68.83	413.00	6.20	7.00	1.80%	350.37	70.07	420.00	
804	Building Notice Charge	**	445.83	89.17	535.00	8.02	10.00	1.80%	453.85	90.77	545.00	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
	Notifiable Electrical work (in addition to the above)											
805	Where a certificate will not be issued by a Part P registered electrician	**	284.17	56.83	341.00	5.12	6.00	1.80%	289.29	57.86	347.00	
	One or more private dwelling houses or flats											
806	1 house or flat plan charge	**	185.83	37.17	223.00	3.34	4.00	1.80%	189.17	37.83	227.00	
807	2 houses or flats plan charges	**	261.67	52.33	314.00	4.71	6.00	1.80%	266.38	53.28	320.00	
808	3 houses or flats plan charges	**	329.17	65.83	395.00	5.93	7.00	1.80%	335.10	67.02	402.00	Inflationary Increase and rounded
809	4 houses or flats plan charges	**	395.00	79.00	474.00	7.11	9.00	1.80%	402.11	80.42	483.00	
810	5 houses or flats plan charges	**	480.83	96.17	577.00	8.65	10.00	1.80%	489.48	97.90	587.00	
811	1 house or flat inspection charge	**	387.50	77.50	465.00	6.98	8.00	1.80%	394.48	78.90	473.00	
812	2 houses or flats inspection charge	**	505.83	101.17	607.00	9.10	11.00	1.80%	514.93	102.99	618.00	
813	3 houses or flats inspection charge	**	634.17	126.83	761.00	11.42	14.00	1.80%	645.59	129.12	775.00	Inflationary Increase and rounded
814	4 houses or flats inspection charge	**	732.50	146.50	879.00	13.19	16.00	1.80%	745.69	149.14	895.00	
815	5 houses or flats inspection charge	**	840.00	168.00	1,008.00	15.12	18.00	1.80%	855.12	171.02	1,026.00	
816	1 house or flat building notice	**	573.33	114.67	688.00	10.32	12.00	1.80%	583.65	116.73	700.00	
817	2 houses or flats building notice	**	766.67	153.33	920.00	13.80	17.00	1.80%	780.47	156.09	937.00	
818	3 houses or flats building notice	**	962.50	192.50	1,155.00	17.33	21.00	1.80%	979.83	195.97	1,176.00	Inflationary Increase and rounded
819	4 houses or flats building notice	**	1,127.50	225.50	1,353.00	20.30	24.00	1.80%	1,147.80	229.56	1,377.00	
820	5 houses or flats building notice	**	1,320.83	264.17	1,585.00	23.77	29.00	1.80%	1,344.60	268.92	1,614.00	
	Estimated cost of Work where other charge does not apply											
821	Plan Charges up to £2,000	**	165.00	33.00	198.00	2.97	4.00	1.80%	167.97	33.59	202.00	
822	Plan Charges up to £2,001 - £5,000	**	251.67	50.33	302.00	4.53	5.00	1.80%	256.20	51.24	307.00	
823	Plan Charges up to £5,001 - £10,000	**	76.67	15.33	92.00	1.38	2.00	1.80%	78.05	15.61	94.00	
824	Plan Charges up to £10,001 - £15,000	**	101.67	20.33	122.00	1.83	2.00	1.80%	103.50	20.70	124.00	
825	Plan Charges up to £15,001 - £20,000	**	111.67	22.33	134.00	2.01	2.00	1.80%	113.68	22.74	136.00	
826	Plan Charges up to £20,001 - £25,000	**	131.67	26.33	158.00	2.37	3.00	1.80%	134.04	26.81	161.00	
827	Plan Charges up to £25,001 - £30,000	**	144.17	28.83	173.00	2.59	3.00	1.80%	146.76	29.35	176.00	
828	Plan Charges up to £30,001 - £35,000	**	158.33	31.67	190.00	2.85	3.00	1.80%	161.18	32.24	193.00	
829	Plan Charges up to £35,001 - £40,000	**	167.50	33.50	201.00	3.02	4.00	1.80%	170.52	34.10	205.00	
830	Plan Charges up to £40,001 - £45,000	**	178.33	35.67	214.00	3.21	4.00	1.80%	181.54	36.31	218.00	
831	Plan Charges up to £45,001 - £50,000	**	186.67	37.33	224.00	3.36	4.00	1.80%	190.03	38.01	228.00	Inflationary Increase and rounded
832	Plan Charges up to £50,001 - £55,000	**	202.50	40.50	243.00	3.65	4.00	1.80%	206.15	41.23	247.00	
833	Plan Charges up to £55,001 - £60,000	**	213.33	42.67	256.00	3.84	5.00	1.80%	217.17	43.43	261.00	
834	Plan Charges up to £60,001 - £65,000	**	224.17	44.83	269.00	4.03	5.00	1.80%	228.20	45.64	274.00	
835	Plan Charges up to £65,001 - £70,000	**	234.17	46.83	281.00	4.21	5.00	1.80%	238.38	47.68	286.00	
836	Plan Charges up to £70,001 - £75,000	**	240.00	48.00	288.00	4.32	5.00	1.80%	244.32	48.86	293.00	
837	Plan Charges up to £75,001 - £80,000	**	256.67	51.33	308.00	4.62	6.00	1.80%	261.29	52.26	314.00	
838	Plan Charges up to £80,001 - £85,000	**	265.83	53.17	319.00	4.79	6.00	1.80%	270.62	54.12	325.00	
839	Plan Charges up to £85,001 - £90,000	**	283.33	56.67	340.00	5.10	6.00	1.80%	288.43	57.69	346.00	
840	Plan Charges up to £90,001 - £95,000	**	293.33	58.67	352.00	5.28	6.00	1.80%	298.61	59.72	358.00	
841	Plan Charges up to £95,001 - £100,000	**	308.33	61.67	370.00	5.55	7.00	1.80%	313.88	62.78	377.00	
842	Inspection Charge up to £5,001 - £10,000	**	228.33	45.67	274.00	4.11	5.00	1.80%	232.44	46.49	279.00	
843	Inspection Charge up to £10,001 - £15,000	**	279.17	55.83	335.00	5.02	6.00	1.80%	284.19	56.84	341.00	
844	Inspection Charge up to £15,001 - £20,000	**	331.67	66.33	398.00	5.97	7.00	1.80%	337.64	67.53	405.00	
845	Inspection Charge up to £20,001 - £25,000	**	385.00	77.00	462.00	6.93	8.00	1.80%	391.93	78.39	470.00	
846	Inspection Charge up to £25,001 - £30,000	**	437.50	87.50	525.00	7.88	9.00	1.80%	445.38	89.08	534.00	
847	Inspection Charge up to £30,001 - £35,000	**	471.67	94.33	566.00	8.49	10.00	1.80%	480.16	96.03	576.00	
848	Inspection Charge up to £35,001 - £40,000	**	501.67	100.33	602.00	9.03	11.00	1.80%	510.70	102.14	613.00	
849	Inspection Charge up to £40,001 - £45,000	**	535.00	107.00	642.00	9.63	12.00	1.80%	544.63	108.93	654.00	
850	Inspection Charge up to £45,001 - £50,000	**	558.33	111.67	670.00	10.05	12.00	1.80%	568.38	113.68	682.00	
851	Inspection Charge up to £50,001 - £55,000	**	606.67	121.33	728.00	10.92	13.00	1.80%	617.59	123.52	741.00	Inflationary Increase and rounded
852	Inspection Charge up to £55,001 - £60,000	**	638.33	127.67	766.00	11.49	14.00	1.80%	649.82	129.96	780.00	
853	Inspection Charge up to £60,001 - £65,000	**	670.00	134.00	804.00	12.06	14.00	1.80%	682.06	136.41	818.00	
854	Inspection Charge up to £65,001 - £70,000	**	701.67	140.33	842.00	12.63	15.00	1.80%	714.30	142.86	857.00	
855	Inspection Charge up to £70,001 - £75,000	**	727.00	144.00	871.00	12.96	16.00	1.80%	732.96	146.59	880.00	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
856	Inspection Charge up to £75,001 - £80,000	**	767.50	153.50	921.00	13.82	17.00	1.80%	781.32	156.26	938.00	
857	Inspection Charge up to £80,001 - £85,000	**	798.33	159.67	958.00	14.37	17.00	1.80%	812.70	162.54	975.00	
858	Inspection Charge up to £85,001 - £90,000	**	845.83	169.17	1,015.00	15.23	18.00	1.80%	861.06	172.21	1,033.00	
859	Inspection Charge up to £90,001 - £95,000	**	876.67	175.33	1,052.00	15.78	19.00	1.80%	892.45	178.49	1,071.00	
860	Inspection Charge up to £95,001 - £100,000	**	923.33	184.67	1,108.00	16.62	20.00	1.80%	939.95	187.99	1,128.00	
861	Building Notice up to £2,000	**	165.00	33.00	198.00	2.97	4.00	1.80%	167.97	33.59	202.00	
862	Building Notice up to £2,001 - £5,000	**	251.67	50.33	302.00	4.53	5.00	1.80%	256.20	51.24	307.00	
863	Building Notice up to £5,001 - £10,000	**	303.33	60.67	364.00	5.46	7.00	1.80%	308.79	61.76	371.00	
864	Building Notice up to £10,001 - £15,000	**	373.33	74.67	448.00	6.72	8.00	1.80%	380.05	76.01	456.00	
865	Building Notice up to £15,001 - £20,000	**	444.17	88.83	533.00	7.99	10.00	1.80%	452.16	90.43	543.00	
866	Building Notice up to £20,001 - £25,000	**	512.50	102.50	615.00	9.23	11.00	1.80%	521.73	104.35	626.00	
867	Building Notice up to £25,001 - £30,000	**	582.50	116.50	699.00	10.49	13.00	1.80%	592.99	118.60	712.00	
868	Building Notice up to £30,001 - £35,000	**	628.33	125.67	754.00	11.31	14.00	1.80%	639.64	127.93	768.00	
869	Building Notice up to £35,001 - £40,000	**	668.33	133.67	802.00	12.03	14.00	1.80%	680.36	136.07	816.00	
870	Building Notice up to £40,001 - £45,000	**	712.50	142.50	855.00	12.83	15.00	1.80%	725.33	145.07	870.00	
871	Building Notice up to £45,001 - £50,000	**	744.17	148.83	893.00	13.39	16.00	1.80%	757.56	151.51	909.00	Inflationary Increase and rounded
872	Building Notice up to £50,001 - £55,000	**	808.33	161.67	970.00	14.55	17.00	1.80%	822.88	164.58	987.00	
873	Building Notice up to £55,001 - £60,000	**	850.83	170.17	1021.00	15.32	18.00	1.80%	866.15	173.23	1,039.00	
874	Building Notice up to £60,001 - £65,000	**	892.50	178.50	1071.00	16.07	19.00	1.80%	908.57	181.71	1,090.00	
875	Building Notice up to £65,001 - £70,000	**	935.83	187.17	1,123.00	16.85	20.00	1.80%	952.68	190.54	1,143.00	
876	Building Notice up to £70,001 - £75,000	**	960.00	192.00	1,152.00	17.28	21.00	1.80%	977.28	195.46	1,173.00	
877	Building Notice up to £75,001 - £80,000	**	1022.50	204.50	1227.00	18.41	22.00	1.80%	1,040.91	208.18	1,249.00	
878	Building Notice up to £80,001 - £85,000	**	1064.17	212.83	1277.00	19.15	23.00	1.80%	1,083.32	216.66	1,300.00	
879	Building Notice up to £85,001 - £90,000	**	1,127.50	225.50	1,353.00	20.30	24.00	1.80%	1,147.80	229.56	1,377.00	
880	Building Notice up to £90,001 - £95,000	**	1,168.33	233.67	1,402.00	21.03	25.00	1.80%	1,189.36	237.87	1,427.00	
881	Building Notice up to £95,001 - £100,000	**	1,230.83	246.17	1,477.00	22.16	27.00	1.80%	1,252.99	250.60	1,504.00	
882	Regularisation Charge is 120% of Building Notice Charge	**										
HMO Licensing												
883	HMO - Standard Fee - Up to 5 Rooms	*	900.00	0.00	900.00	20.00	20.00	2.22%	920.00	0.00	920.00	
884	HMO - Standard Fee - Up to 6-10 Rooms	*	1,050.00	0.00	1,050.00	25.00	25.00	2.38%	1,075.00	0.00	1,075.00	
885	HMO - Standard Fee - 10+ Rooms	*	1,150.00	0.00	1,150.00	25.00	25.00	2.17%	1,175.00	0.00	1,175.00	
886	HMO - Assisting Applicants Complete Forms - Up to 5 Rooms (+ £7.50 per Room)	*	150.00	0.00	150.00	5.00	5.00	3.33%	155.00	0.00	155.00	Inflationary Increase and rounded
887	HMO - Assisting Applicants Complete Forms - 6-10 Rooms (+ £7.50 per Room)	*	160.00	0.00	160.00	5.00	5.00	3.13%	165.00	0.00	165.00	
888	HMO - Assisting Applicants Complete Forms - 10+ Rooms (+ £7.50 per Room)	*	171.00	0.00	171.00	4.00	4.00	2.34%	175.00	0.00	175.00	
889	HMO - Notice	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	
Discretionary Licensing												
890	5 year Selective Private Rented Property Licence fee	*	506.00	0.00	506.00	9.00	9.00	1.78%	515.00	0.00	515.00	
891	5 year Additional Private Rented Property Licence fee	*	700.00	0.00	700.00	10.00	10.00	1.43%	710.00	0.00	710.00	Inflationary Increase and rounded
892	1 year Selective Private Rented Property Licence fee	*	506.00	0.00	506.00	9.00	9.00	1.78%	515.00	0.00	515.00	
893	1 year Additional Private Rented Property Licence fee	*	700.00	0.00	700.00	10.00	10.00	1.43%	710.00	0.00	710.00	
894	Change of licence from Selective PRP to Additional PRP	*	300.00	0.00	300.00					0.00	0.00	
Housing Act 2004												
895	Improvement Notice	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	
896	Prohibition Order	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	
897	Hazard Awareness Notice	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	
898	Emergency Remedial Action	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	Inflationary Increase and rounded
899	Emergency Prohibition Order	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	
900	Demolition Order	*	490.00	0.00	490.00	10.00	10.00	2.04%	500.00	0.00	500.00	
Planning												
901	Planning Enforcement Notice compliance letter	*	203.00	0.00	203.00	3.65	4.00	1.80%	206.65	0.00	207.00	
902	Planning enforcement Condition Compliance letter	*	102.00	0.00	102.00	1.84	2.00	1.80%	103.84	0.00	104.00	Inflationary Increase and rounded
903	Planning enforcement approved plans confirmation letter	*	203.00	0.00	203.00	3.65	4.00	1.80%	206.65	0.00	207.00	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change	
		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)		
	Highways											
904	Skip Permits	*	50.00	0.00	50.00	0.90	1.00	1.80%	50.90	0.00	51.00	
905	Skip Company Annual Registration Admin Fee	*	270.00	0.00	270.00	4.86	5.00	1.80%	274.86	0.00	275.00	
906	Administration fee for processing skips without a permit	*	300.00	0.00	300.00	5.40	5.00	1.80%	305.40	0.00	305.00	
907	Materials (on Highway) licence	*	50.00	0.00	50.00	0.90	1.00	1.80%	50.90	0.00	51.00	
908	Crane licence - 3 Months	*	500.00	0.00	500.00	250.00	250.00	50.00%	750.00	0.00	750.00	Recommend this is increased to £750 per 3 month period to be closer to charges by other Authorities.
909	Mobile Crane / Cherry Picker licence - One day	*	100.00	0.00	100.00	50.00	50.00	50.00%	150.00	0.00	150.00	Recommend this is increased to £150 per day to be closer to charges by other Authorities.
910	Containers on the public highway	*	500.00	0.00	500.00	9.00	9.00	1.80%	509.00	0.00	509.00	
911	Scaffolding licence - 3 Months	*	500.00	0.00	500.00	250.00	250.00	50.00%	750.00	0.00	750.00	Recommend this is increased to £750 per 3 month period to be closer to charges by other Authorities.
912	Scaffolding licence per linear metre of highway occupied	*	20.00	0.00	20.00	0.36	0.00	1.80%	20.36	0.00	20.00	
913	Hoarding licence	*	500.00	0.00	500.00	250.00	250.00	50.00%	750.00	0.00	750.00	Recommend this is increased to £750 per 3 month period to be closer to charges by other Authorities.
914	Hoarding licence per 10 linear metres of highway occupied	*	50.00	0.00	50.00	0.90	1.00	1.80%	50.90	0.00	51.00	
915	Section 50 NRSWA licence	*	500.00	0.00	500.00	100.00	100.00	20.00%	600.00	0.00	600.00	Recommend this is increased to £600 to be closer to other Authorities.
916	Unplanned Road closures (max 21 days)	*	1,600.00	0.00	1,600.00	50.00	50.00	3.13%	1,650.00	0.00	1,650.00	Round up to £1650
917	Footway Crossing Application fee	*	152.00	0.00	152.00	2.74	3.00	1.80%	154.74	0.00	155.00	
918	Footway Crossing Administration Fee	*	310.00	0.00	310.00	5.58	6.00	1.80%	315.58	0.00	316.00	
919	White Lines for demarking domestic foot path crossings	*	50.00	0.00	50.00	50.00	50.00	100.00%	100.00	0.00	100.00	Increase to £100 as current cost does not cover cost of works and administration
920	Traffic Management Order - Experimental	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	
921	Traffic Management Order - Temporary	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	
922	Traffic Management Order - Permanent	*	3,500.00	0.00	3,500.00	0.00	0.00	0.00%	3,500.00	0.00	3,500.00	
	Street Works Permit Scheme Charges (LoPS)											
923	Road Category 0,1,2 & Traffic Sensitive - PAA for Major Works	*	105.00	0.00	105.00	1.89	2.00	1.80%	106.89	0.00	107.00	
924	Road Category 0,1,2 & Traffic Sensitive - Permit for Major Works	*	240.00	0.00	240.00	4.32	4.00	1.80%	244.32	0.00	244.00	
925	Road Category 0,1,2 & Traffic Sensitive - Permit for Standard Works	*	130.00	0.00	130.00	2.34	2.00	1.80%	132.34	0.00	132.00	
926	Road Category 0,1,2 & Traffic Sensitive - Permit for Minor Works	*	65.00	0.00	65.00	1.17	1.00	1.80%	66.17	0.00	66.00	
927	Road Category 0,1,2 & Traffic Sensitive - Permit for Immediate Works	*	60.00	0.00	60.00	1.08	1.00	1.80%	61.08	0.00	61.00	
928	Road Category 0,1,2 & Traffic Sensitive - Permit Variation	*	45.00	0.00	45.00	0.81	1.00	1.80%	45.81	0.00	46.00	
929	Road Category 3 & 4 non Traffic Sensitive - PAA for Major Works	*	75.00	0.00	75.00	1.35	1.00	1.80%	76.35	0.00	76.00	
930	Road Category 3 & 4 non Traffic Sensitive - Permit for Major Works	*	150.00	0.00	150.00	2.70	3.00	1.80%	152.70	0.00	153.00	
931	Road Category 3 & 4 non Traffic Sensitive - Permit for Standard Works	*	75.00	0.00	75.00	1.35	1.00	1.80%	76.35	0.00	76.00	
932	Road Category 3 & 4 non Traffic Sensitive - Permit for Minor Works	*	45.00	0.00	45.00	0.81	1.00	1.80%	45.81	0.00	46.00	
933	Road Category 3 & 4 non Traffic Sensitive - Permit for Immediate Works	*	40.00	0.00	40.00	0.72	1.00	1.80%	40.72	0.00	41.00	
934	Road Category 3 & 4 non Traffic Sensitive - Permit Variation	*	35.00	0.00	35.00	0.63	1.00	1.80%	35.63	0.00	36.00	
935	Abandoned vehicles - investigation charge	*	75.00	0.00	75.00					0.00	0.00	
	DIRECT SERVICES											
	Pest Control											
936	Pest Control - insects - Low Income Rate	**	55.00	11.00	66.00	2.69	3.23	4.89%	57.69	11.54	69.23	
937	Pest Control - insects - Standard rate	**	110.00	22.00	132.00	(21.77)	(26.12)	-19.79%	88.23	17.65	105.88	
938	Pest Control - insects - Commercial rate	**	160.00	32.00	192.00	(42.93)	(51.52)	-26.83%	117.07	23.41	140.48	
939	Pest Control - Squirrels per trap per week - Low Income Rate	**	69.17	13.83	83.00	1.24	1.49	1.80%	70.41	14.08	84.49	
940	Pest Control - Squirrels per trap per week - Standard rate	**	139.17	27.83	167.00	2.50	3.00	1.80%	141.67	28.33	170.00	
941	Pest Control - Squirrels per trap per week - Commercial rate	**	210.83	42.17	253.00	3.80	4.56	1.80%	214.63	42.93	257.56	
942	Pest control - Pigeon Survey Only - Low Income Rate	**	41.67	8.33	50.00	16.02	19.23	38.46%	57.69	11.54	69.23	
943	Pest control - Pigeon Survey Only - Standard rate	**	82.50	16.50	99.00	5.73	6.88	6.95%	88.23	17.65	105.88	
944	Pest control - Pigeon Survey Only - Commercial rate	**	115.00	23.00	138.00	2.07	2.48	1.80%	117.07	23.41	140.48	
945	Pest control - Mice - Low Income rate	**	41.67	8.33	50.00	16.02	19.23	38.46%	57.69	11.54	69.23	
946	Pest control - Mice - Standard rate	**	82.50	16.50	99.00	5.73	6.88	6.95%	88.23	17.65	105.88	
947	Pest control - Mice - Commercial rate	**	115.00	23.00	138.00	2.07	2.48	1.80%	117.07	23.41	140.48	
948	Pest Control - wasps - Low Income Rate	**	41.67	8.33	50.00	16.02	19.23	38.46%	57.69	11.54	69.23	
949	Pest Control - wasps - Standard rate	**	82.50	16.50	99.00	5.73	6.88	6.95%	88.23	17.65	105.88	
950	Pest Control - wasps - Commercial rate	**	115.00	23.00	138.00	2.07	2.48	1.80%	117.07	23.41	140.48	

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change	
		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)		
951	Pest Control - Fleas - Low Income Rate	**	50.00	10.00	60.00	23.81	28.57	47.62%	73.81	14.76	88.57	Standardised fees and charges to become customer focused and straight forward in accordance with new digital booking system
952	Pest Control - Fleas - Standard rate	**	100.83	20.17	121.00	46.78	56.13	46.39%	147.61	29.52	177.13	
953	Pest Control - Fleas - Commercial rate	**	150.83	30.17	181.00	69.74	83.68	46.23%	220.57	44.11	264.68	
954	Pest control - Rats --Low Income Rate	**	56.67	11.33	68.00	1.02	1.23	1.80%	57.69	11.54	69.23	
955	Pest control - Rats - Standard rate	**	86.67	17.33	104.00	1.56	1.88	1.80%	88.23	17.65	105.88	
956	Pest control - Rats - Commercial rate	**	115.00	23.00	138.00	2.07	2.48	1.80%	117.07	23.41	140.48	
957	Pest control - Bedbugs - Low Income Rate	**	72.50	14.50	87.00	1.31	1.57	1.81%	73.81	14.76	88.57	
958	Pest control - Bedbugs - Standard rate	**	145.00	29.00	174.00	2.61	3.13	1.80%	147.61	29.52	177.13	
959	Pest control - Bedbugs - Commercial rate (up to 3 beds)	**	216.67	43.33	260.00	3.90	4.68	1.80%	220.57	44.11	264.68	
960	Pest control - Cockroaches - Low Income Rate	**	55.00	11.00	66.00	2.69	3.23	4.89%	57.69	11.54	69.23	
961	Pest control - Cockroaches - Standard rate	**	110.00	22.00	132.00	(21.77)	(26.12)	-19.79%	88.23	17.65	105.88	
962	Pest control - Cockroaches - Commercial rate	**	150.83	30.17	181.00	(33.76)	(40.52)	-22.38%	117.07	23.41	140.48	
963	Pest control - Pharaoh ants - Low Income Rate	**	55.00	11.00	66.00	2.69	3.23	4.89%	57.69	11.54	69.23	
964	Pest control - Pharaoh ants - Standard rate	**	110.00	22.00	132.00	(21.77)	(26.12)	-19.79%	88.23	17.65	105.88	
965	Pest control - Pharaoh ants - Commercial rate	**	160.00	32.00	192.00	(42.93)	(51.52)	-26.83%	117.07	23.41	140.48	
966	Pest control - Bedbugs - Extra charge per bedroom (over 3 beds) - Commercial rate	**	17.50	3.50	21.00	7.50	9.00	42.86%	25.00	5.00	30.00	
	Landlord Charge for Flat rate Pest Control Treatment (Max 3 rooms)								220.57	44.11	264.68	New charge for Landlord Forum
	Refuse											
967	Trade Refuse Collection - Refuse Sacks	*	5.20	0.00	5.20	0.09	(0.20)	1.73%	5.29	0.00	5.00	
968	Trade Refuse Collection - Euro or Paladin Bin Per Collection	*	25.00	0.00	25.00	0.45	0.00	1.80%	25.45	0.00	25.00	
969	Weekly Collection Charge per Bin - Charity Rate	*	16.00	0.00	16.00	0.29	0.00	1.81%	16.29	0.00	16.00	
970	Trade Refuse Collection - Euro or Paladin Bin Per Collection where there are more than six units on site	*	20.00	0.00	20.00	0.36	0.00	1.80%	20.36	0.00	20.00	
971	Trade Refuse Collection - Euro or Paladin Bin Annual rental	*	127.00	0.00	127.00	2.29	2.00	1.80%	129.29	0.00	129.00	Inflationary increase and rounded
972	9 Cubic yard Demountable container -Charge per Collection	*	262.00	0.00	262.00	4.72	5.00	1.80%	266.72	0.00	267.00	
973	9 Cubic yard Demountable container - Annual rental	*	867.00	0.00	867.00	15.61	16.00	1.80%	882.61	0.00	883.00	
974	Bulky Waste - Standard Service (Up to 4 items)	*	11.50	0.00	11.50	0.21	0.50	1.83%	11.71	0.00	12.00	
975	Bulky Waste - Standard Service (Additional Item)	*	4.40	0.00	4.40	0.08	(0.40)	1.82%	4.48	0.00	4.00	
	Cemeteries											
976	Grave fees - EROB - A Grade Traditional (50 years)	*	3,228.00	0.00	3,228.00	58.10	58.00	1.80%	3,286.10	0.00	3,286.00	Inflationary increase and rounded
977	Grave fees - EROB - B Grade Traditional (50 years)	*	3,040.00	0.00	3,040.00	54.72	55.00	1.80%	3,094.72	0.00	3,095.00	Inflationary increase and rounded
978	Grave fees - EROB - Muslim with mounded finish (50 years)	*							2,100.00	0.00	2,100.00	New fee for Chadell Heath Mounded Graves
979	Grave fees - EROB - Lawn (50 years)	*	1,545.00	0.00	1,545.00	27.81	28.00	1.80%	1,572.81	0.00	1,573.00	
980	Grave fees - EROB - Children's Corner (50 years) depth for one only	*	460.00	0.00	460.00	8.28	8.00	1.80%	468.28	0.00	468.00	
981	Grave fees - EROB - Ashes only grave in Garden of Rest (25 years)	*	341.00	0.00	341.00	6.14	6.00	1.80%	347.14	0.00	347.00	
982	Grave fees - EROB - Ashes only above ground vault (25 years)	*	1,432.00	0.00	1,432.00	25.78	26.00	1.80%	1,457.78	0.00	1,458.00	
983	Interment fees - Private Grave - Non-private Grave (excluding still-born)	*	960.00	0.00	960.00	17.28	17.00	1.80%	977.28	0.00	977.00	
984	Interment fees - Additional Charge per Casket	*	316.00	0.00	316.00	5.69	6.00	1.80%	321.69	0.00	322.00	
985	Interment fees - Additional Charge per body over depth of two	*	161.00	0.00	161.00	2.90	3.00	1.80%	163.90	0.00	164.00	Inflationary increase and rounded
986	Interment fees - Child in Non-private Grade (Aged between 3 weeks and 12 years)	*	169.00	0.00	169.00	3.04	3.00	1.80%	172.04	0.00	172.00	
987	Interment fees - Child up to the age of 12 years old in Children's Corner (depth for 1 only)	*	132.00	0.00	132.00	2.38	2.00	1.80%	134.38	0.00	134.00	
988	Interment fees - Still Born Babies & Children up to 3 weeks old	*	126.00	0.00	126.00	2.27	2.00	1.80%	128.27	0.00	128.00	
989	Additional fee for Saturday burial (AM only appointments, Direct to grave and subject to staff availability)	*							447.00	0.00	447.00	New fee for express service - Muslim Burial 24hrs
990	Cremated remains fees - Internment of child's cremated remains in Children's Corner	*	132.00	0.00	132.00	2.38	2.00	1.80%	134.38	0.00	134.00	
991	Cremated remains fees - Internment of cremated remains in Private Grave - Internment of cremated remains in Ashes Grave in Garden of Rest - Cremated remains in Garden of Rest and two line inscription in Book of Remembrance (ONLY)	*	202.00	0.00	202.00	3.64	4.00	1.80%	205.64	0.00	206.00	
992	Cremated remains fees - Each additional line in the Book of Remembrance	*	45.00	0.00	45.00	0.81	1.00	1.80%	45.81	0.00	46.00	
993	Cremated remains fees - Second Internment of cremated remains in "above ground vault".	*	85.00	0.00	85.00	1.53	2.00	1.80%	86.53	0.00	87.00	

APPENDIX A - Full list of Fees and Charges 2017/18

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Ref	Description of Service	*	2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
994	Memorial fees - Right to place memorial on lawn & non-lawn type grave - Right to place single or double memorial vase on any grave - Right to place memorial book or plaque on non-lawn type of grave - Right to add kerbs - landing	*	160.00	0.00	160.00	2.88	3.00	1.80%	162.88	0.00	163.00	Inflationary increase and rounded
995	Memorial fees - Provision of soil in kerb sets	*	75.00	0.00	75.00	1.35	1.00	1.80%	76.35	0.00	76.00	
996	Memorial fees - Adding inscription, levelling/straightening memorials, cleaning/restoration works	*	59.00	0.00	59.00	1.06	1.00	1.80%	60.06	0.00	60.00	
997	Use of Cemetery Chapel	*	104.00	0.00	104.00	1.87	2.00	1.80%	105.87	0.00	106.00	
998	Registration of declaration regarding Non-production of Registrar's Certificate	*	38.00	0.00	38.00	0.68	1.00	1.79%	38.68	0.00	39.00	
999	Transfer of Exclusive Right of Burial	*	38.00	0.00	38.00	0.68	1.00	1.79%	38.68	0.00	39.00	
1000	Family Trace (per named entry)	*	30.00	0.00	30.00	0.54	1.00	1.80%	30.54	0.00	31.00	
1001	Photocopies per A4 sheet	*	3.00	0.00	3.00	0.05	0.00	1.67%	3.05	0.00	3.00	
1002	Grounds Annual Maintenance - non-lawn type grave	*	145.00	0.00	145.00	2.61	3.00	1.80%	147.61	0.00	148.00	
1003	Grounds Annual Maintenance - lawn type grave	*	93.00	0.00	93.00	1.67	2.00	1.80%	94.67	0.00	95.00	
1004	Memorial Benches (Standard 6ft Hardwood Bench)	*	746.00	0.00	746.00	13.43	13.00	1.80%	759.43	0.00	759.00	
1005	Provision of Concrete Base onto which a bench can be placed	*	335.00	0.00	335.00	6.03	6.00	1.80%	341.03	0.00	341.00	
1006	Provision of Commemorative Plaque - Standard	*	73.00	0.00	73.00	1.31	1.00	1.79%	74.31	0.00	74.00	
1007	Provision of Commemorative Plaque - Large	*	85.00	0.00	85.00	1.53	2.00	1.80%	86.53	0.00	87.00	
1008	Provision of Memorial Tree - (8/10 Standard Sized)	*	192.00	0.00	192.00	3.46	3.00	1.80%	195.46	0.00	195.00	
1009	Provision of Memorial Tree Plaque	*	132.00	0.00	132.00	2.38	2.00	1.80%	134.38	0.00	134.00	
1010	Planter Plaque (10 yrs)	*	165.00	0.00	165.00	230.00	230.00	139.39%	395.00	0.00	395.00	
1011	Barbican - Memorial Plaque (10 Yrs)	*							395.00	0.00	395.00	
1012	Mushroom - Memorial Plaque (10 Yrs)	*							395.00	0.00	395.00	
1013	Scattering of Ashes within Scattering Landscaped Areas	*							98.00	0.00	98.00	
	Pet Cemetery											
1014	Ashes - Pets	*										
1015	Burial of Ashes	*							135.00	0.00	135.00	
1016	Scattering in landscaped gardens	*							98.00	0.00	98.00	
	Burial - Pets											
1017	Under 7kg - Size 1	*							195.00	0.00	195.00	
1018	7 - 20kg - Size 2	*							210.00	0.00	210.00	
1019	20 - 33kg - Size 3	*							225.00	0.00	225.00	
1020	33 - 50kg - Size 4	*							240.00	0.00	240.00	
1021	Over 50kg - Size 5	*							260.00	0.00	260.00	
1022	Biodegradable Coffin - Small	*							35.00	0.00	35.00	
1023	Biodegradable Coffin - Large	*							48.00	0.00	48.00	
1024		*										
	Lease for Burial Options - Pets											
1025	Memorial Plot Lease 10 years - Burial Only	*							220.00	0.00	220.00	
1026	Memorial Plot Lease 30 years - Burial Only	*							450.00	0.00	450.00	
	Memorials - Pets											
1027	Memorial shrub in Landscaped gardens	*							22.00	0.00	22.00	
1028	Natural Memorial within Landscaped gardens 15x12" with inscription upto 50 letters	*							240.00	0.00	240.00	
1029	Natural Headstone Supply and put in place	*							480.00	0.00	480.00	
1030	Inscription charge (per letter)	*							1.80	0.00	1.80	
1031		*										
1032	Graffiti & Deep Cleaning	*										
1033	Graffiti & Deep Cleaning - First removal of graffiti - In Default (per sqm)	**	35.83	7.17	43.00	0.64	1.00	1.79%	36.47	7.29	44.00	
1034	Graffiti & Deep Cleaning - Graffiti removal kit - Without Charter	**	17.50	3.50	21.00	0.32	0.00	1.83%	17.82	3.56	21.00	
	Fleet Department											
1035	Driving Assessments.	*	66.00	0.00	66.00	1.19	1.00	1.80%	67.19	0.00	67.00	
1036	Vehicle Hire w/ Driver - 20 Seat Wheel chair accessible mini coach (£35 Per Hour + 35p Per Mile)	*	38.00	0.00	38.00	0.68	1.00	1.79%	38.68	0.00	39.00	

New charges in line with Cemetery Cabinet report Sept 2016

Inflationary increase and rounded

APPENDIX A - Full list of Fees and Charges 2017/18

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Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
1037	Vehicle Hire w/ Driver - 16 Seat Wheel chair accessible minibus (£30 Per Hour + 30p Per Mile)	*	33.00	0.00	33.00	0.59	1.00	1.79%	33.59	0.00	34.00	Inflationary increase and rounded
1038	Vehicle Hire w/ Driver - 16 Seat minibus - (£30 Per Hour + 25p Per Mile)	*	33.00	0.00	33.00	0.59	1.00	1.79%	33.59	0.00	34.00	
1039	Driver CPC Training	*	73.35	0.00	73.35	1.32	1.65	1.80%	74.67	0.00	75.00	
1040	Private MOT Class IV	*	40.00	0.00	40.00	0.72	1.00	1.80%	40.72	0.00	41.00	
1041	Private MOT Class V	*	50.00	0.00	50.00	0.90	1.00	1.80%	50.90	0.00	51.00	
						0.00	0.00	0.00%	0.00		0.00	
						0.00	0.00	0.00%	0.00		0.00	
						0.00	0.00	0.00%	0.00		0.00	
	General Housing											
1042	Eastbrookend - Travellers caravan site Weekly Licence Charge - Single Pitch	*	75.20	0.00	75.20	1.35	1.80	1.80%	76.55	0.00	77.00	
1043	Eastbrookend - Travellers caravan site Weekly Licence Charge - Double Pitch	*	192.60	0.00	192.60	3.47	3.40	1.80%	196.07	0.00	196.00	
	Right To Buy (RTB)											
1044	Repayment of Discount	*	187.00	0.00	187.00	3.37	3.00	1.80%	190.37	0.00	190.00	Inflationary Increase and rounded
1045	Deeds of Covenant/Rectification/Variation/Enforcement	*	993.80	0.00	993.80	17.89	18.20	1.80%	1,011.69	0.00	1,012.00	
1046	Licences	*	993.80	0.00	993.80	17.89	18.20	1.80%	1,011.69	0.00	1,012.00	
1047	Licences for Garden Land	*	468.10	0.00	468.10	8.43	8.90	1.80%	476.53	0.00	477.00	
1048	Sale of Garden Land	*	993.80	0.00	993.80	17.89	18.20	1.80%	1,011.69	0.00	1,012.00	
1049	Duplicate DS1/Replacement form 53	*	70.80	0.00	70.80	1.27	1.20	1.79%	72.07	0.00	72.00	
1050	Deed of Release	*	1,287.00	0.00	1,287.00	23.17	23.00	1.80%	1,310.17	0.00	1,310.00	
1051	Copy Transfer	*	128.40	0.00	128.40	2.31	2.60	1.80%	130.71	0.00	131.00	
1052	Notice of Assignment	*	175.90	0.00	175.90	3.17	3.10	1.80%	179.07	0.00	179.00	
1053	Notice of Mortgage -	*	175.90	0.00	175.90	3.17	3.10	1.80%	179.07	0.00	179.00	
1054	Notice of Sub-let	*	175.90	0.00	175.90	3.17	3.10	1.80%	179.07	0.00	179.00	
1055	Postponements	*	152.70	0.00	152.70	2.75	2.30	1.80%	155.45	0.00	155.00	
1056	Retrieval of file	*	35.40	0.00	35.40	0.64	0.60	1.81%	36.04	0.00	36.00	
1057	Duplicate Transfer/Lease (Unsealed)	*	81.90	0.00	81.90	1.47	1.10	1.79%	83.37	0.00	83.00	
1058	Duplicate Papers (Flats)	*	81.90	0.00	81.90	1.47	1.10	1.79%	83.37	0.00	83.00	
1059	Duplicate Papers (House)	*	58.60	0.00	58.60	1.05	1.40	1.79%	59.65	0.00	60.00	
1060	General Photocopy (Per sheet)	*	3.50	0.00	3.50	0.06	0.50	1.71%	3.56	0.00	4.00	
1061	Copy of S.125 (Landlord's Offer Notice)	*	35.40	0.00	35.40	0.64	0.60	1.81%	36.04	0.00	36.00	
1062	Certificate Of Compliance	*	88.00	0.00	88.00	1.58	2.00	1.80%	89.58	0.00	90.00	
1063	Buy Back of Council Lease	*	525.70	0.00	525.70	9.46	9.30	1.80%	535.16	0.00	535.00	
1064	Deed of Release - Front Garden Parking -	*	525.70	0.00	525.70	9.46	9.30	1.80%	535.16	0.00	535.00	
1065	Retrospective Consent (charged by Housing including VAT) -	**	351.30	70.30	421.60	6.32	7.40	1.80%	357.62	71.52	429.00	
1066	Lease holders Enquiries (including VAT)	**	351.30	70.30	421.60	6.32	7.40	1.80%	357.62	71.52	429.00	
						0.00	0.00	0.00%	0.00		0.00	
	Registrars											
1067	Nationality Checking Service Flat Charge per Document (All Ages)	**	45.83	9.17	55.00	0.00	0.00	0.00%	45.83	9.17	55.00	To remain competitive.
1068	Individual Citizenship Payments (Per Adult)	*	85.00	0.00	85.00	0.00	0.00	0.00%	85.00	0.00	85.00	Statutory
1069	Marriages/Civil Partnerships at Woodlands (Mon - Thurs)	*	130.00	0.00	130.00	6.00	6.00	4.62%	136.00	0.00	136.00	Allowing an increase under 5% round number reduces the need for change on site.
1070	Marriages/Civil Partnerships at Woodlands (Friday)	*	180.00	0.00	180.00	6.00	6.00	3.33%	186.00	0.00	186.00	Allowing an increase under 5% round number reduces the need for change on site.
1071	Marriages/Civil Partnerships at Woodlands (Saturday)	*	270.00	0.00	270.00	6.00	6.00	2.22%	276.00	0.00	276.00	Allowing an increase under 5% round number reduces the need for change on site.
1072	Marriages/Civil Partnerships at Woodlands (Sunday and Bank Holiday)	*	396.00	0.00	396.00	10.00	10.00	2.53%	406.00	0.00	406.00	Allowing an increase under 5% round number reduces the need for change on site.
1073	Marriages/Civil Partnerships at Approved Premises	*	340.00	0.00	340.00	26.00	26.00	7.65%	366.00	0.00	366.00	Incorrect increase last year.
1074	Marriages/Civil Partnerships at Approved Premises (Sundays)	*	400.00	0.00	400.00	6.00	6.00	1.50%	406.00	0.00	406.00	Allowing an increase under 5% round number reduces the need for change on site.
1075	Dusk Marriages (Late Fridays)	*	350.00	0.00	350.00	0.00	0.00	0.00%	350.00	0.00	350.00	To remain competitive.
1076	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Mon-Thurs)	**	108.33	21.67	130.00	5.00	6.00	4.62%	113.33	22.67	136.00	In line with same time period of ceremony as a wedding etc.
1077	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Fri)	**	150.00	30.00	180.00	5.00	6.00	3.33%	155.00	31.00	186.00	
1078	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Saturday)	**	225.00	45.00	270.00	5.00	6.00	2.22%	230.00	46.00	276.00	
1079	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Sunday)	**	333.33	66.67	400.00	0.00	0.00	0.00%	333.33	66.67	400.00	In line with same time period of ceremony as a wedding etc.
1080	Additional fee for all Bank Holidays, New Years Eve, Christmas Eve and Valentine's Day	*	80.00	0.00	80.00	5.00	5.00	6.25%	85.00	0.00	85.00	To remain competitive.
1081	Cancellation of ceremony / date change fee	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	To remain competitive.
1082	Notice appointment booking fee	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	To remain competitive.
1083	Non refundable wedding booking fee	*	110.00	0.00	110.00	0.00	0.00	0.00%	110.00	0.00	110.00	To remain competitive.

APPENDIX A - Full list of Fees and Charges 2017/18

Not VATable *

includes VAT **

Ref	Description of Service		2016/17 Charge			Proposed Increase / (Decrease)			Proposed 2017/18 Charge			Rationale for fee change
			Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)	
1084	Application for place of Worship excluding the cost of advertisement	*	28.00	0.00	28.00	0.00	0.00	0.00%	28.00	0.00	28.00	To remain competitive.
1085	Application for place of marriage excluding cost of advertisement	*	125.00	0.00	125.00	0.00	0.00	0.00%	125.00	0.00	125.00	Statutory
1086	Application to be an Approved Premises- Non refundable application fee for 3 year approval excluding the cost of advertisement which is the responsibility of the applicant	*	750.00	0.00	750.00	0.00	0.00	0.00%	750.00	0.00	750.00	Statutory
1087	Application for an Approved Premises- Non refundable application for renewal excluding the cost of advertisement which is the responsibility of the applicant	*	750.00	0.00	750.00	0.00	0.00	0.00%	750.00	0.00	750.00	To remain competitive.
1088	Approved Premises- Fee for review by the Review Officer or Assembly following refusal	*	330.00	0.00	330.00	0.00	0.00	0.00%	330.00	0.00	330.00	To remain competitive.
1089	Web Casting for Civil Marriages	**	12.50	2.50	15.00	0.00	0.00	0.00%	12.50	2.50	15.00	To remain competitive.
1090	Non-Statutory services - commemorative certificate	**	12.50	2.50	15.00	0.00	0.00	0.00%	12.50	2.50	15.00	To remain competitive.
1091	Citizenship - Framed Certificate	**	16.67	3.33	20.00	0.00	0.00	0.00%	16.67	3.33	20.00	To remain competitive.
1092	Priority service for copy certificates issued same day	**	16.67	3.33	20.00	0.00	0.00	0.00%	16.67	3.33	20.00	To remain competitive.
1093	Marriage Rehearsals	**	33.33	6.67	40.00	0.00	0.00	0.00%	33.33	6.67	40.00	To remain competitive.
1094	Appointments for Marriage Notices outside of normal office hours	*	15.00	0.00	15.00	0.00	0.00	0.00%	15.00	0.00	15.00	To remain competitive.
1095	Birth/Death/Marriage General Search (historical search by public in indexes)	**	20.83	4.17	25.00	0.00	0.00	0.00%	20.83	4.17	25.00	To remain competitive.
1096	Marriage - historical searches (if copy not provided)	**	10.83	2.17	13.00	0.00	0.00	0.00%	10.83	2.17	13.00	To remain competitive.
1097	Copy full & short certificates (open)	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00	0.00	4.00	Statutory
1098	Copy full & short certificates (open) after day of registration	*	7.00	0.00	7.00	0.00	0.00	0.00%	7.00	0.00	7.00	Statutory
1099	Copy full certificates (closed)	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	Statutory
1100	Copy short certificates (closed)	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	Statutory
1101	Registrar Attendance at place of worship (includes stat certificate)	*	84.00	0.00	84.00	0.00	0.00	0.00%	84.00	0.00	84.00	Statutory
1102	Blue Badges	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	Statutory
	Barking & Dagenham Direct											
1103	Social Alarm Service - Charge per annum	**	208.33	41.67	250.00	0.00	0.00	0.00%	208.33	41.67	250.00	Reviewed 2 years ago.
	Information Governance											
1104	Data Protection Act subject access request fee	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	Statutory
	Court Costs											
1105	Summonses - Council Tax	*	123.00	0.00	123.00	0.00	0.00	0.00%	123.00	0.00	123.00	Summonses costs (£3) remain unchanged. An increase in costs would result in greater pressure on taxpayers currently struggling to make payment.
1106	Summonses - NNDR	*	227.00	0.00	227.00	0.00	0.00	0.00%	227.00	0.00	227.00	Summons costs remain unchanged (£3). Revaluation in 2017 will result in further pressure on businesses
1107	Possessions	*	319.50	0.00	319.50	75.00	75.00	23.47%	394.50	0.00	394.50	Cost increased by Court service
1108	Evictions	*	110.00	0.00	110.00	11.00	11.00	10.00%	121.00	0.00	121.00	Cost increased by Court service
1109	Summonses - General Income	*	156.00	0.00	156.00	0.00	0.00	0.00%	156.00	0.00	156.00	Cost remains unchanged by Court service
1110	Charging Order - General Income	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	Cost remains unchanged by Court service
1111	Judgement - Housing Benefit Overpayment	*	40.00	0.00	40.00	0.00	0.00	0.00%	40.00	0.00	40.00	Cost remains unchanged by Court service
1112	Charging Order - Housing Benefit Overpayment	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	Cost remains unchanged by Court service